



## **Tips for filling out the Visa Application Form for the People's Republic of China for participants to the fourth session of the World Urban Forum**

---

Some of the questions in the [Visa Application Form](#) are self-explanatory, and are not elaborated on. Make sure to fill out the form legibly in its entirety. Before you work on the visa form, you need to affix one 2" x 2" color photo (passport style) to the area on the top right section of the form.

### **SECTION 1: INFORMATION ABOUT YOURSELF**

**For Question 1.1 to 1.6**, fill as appropriate.

**For Question 1.7**, you must enter the year of your birth, then the month, followed by the day you were born.

**For Question 1.8**, state the city and country where you were born.

**For Question 1.9**, check the appropriate box.

**For Question 1.10 to 1.14**, fill and check the box as appropriate.

### **SECTION 2: YOUR VISIT TO CHINA and SECTION 3: YOUR HEALTH CONDITION AND PREVIOUS OVERSEAS TOUR**

**For Question 2.1 to 2.6 and 3.1 to 3.6**, fill and check the box as appropriate.

### **SECTION 4: YOUR CONTACT INFORMATION**

**For Question 4.1 to 4.9**, enter your work telephone number, if applicable. List the name AND address of the organization where you are employed. If you are not employed, enter N/A. Enter your full home address, including street address, city, state and zip code. Then enter your full home phone number including your area code.

### **SECTION 5: OTHER DECLARATION**

**For Question 5**, fill as appropriate.

### **SECTION 6: APPLICATION FORM COMPLETED BY ANOTHER PERSON**

This section need to be filled out only if another person on your behalf delivers this visa application together with your passport at the Chinese Consulate.

### **SECTION 7: IMPORTANT**

Make sure to sign your name and date it. The visa application form will not be accepted by the Chinese Consulate without a signature. Again, it needs to be dated in the order of year, month and date.

### **IMPORTANT INFORMATION:**

Use black ink pen or ball pen only to fill out the form. Never use pencil. Pencil-filled visa form will not be accepted by the Chinese Embassy or Consulate.

### **REQUIREMENT FOR VISA APPLICATION:**

1. Your passport must be valid for six months or above at the date of your application.
2. You must attach the invitation letter from China.
3. Visa application form, filled as appropriate and signed.
4. A recent 2-inch, bareheaded and full-faced passport photo.
5. You must have filled out the WUF 4 online registration form.