



UN HABITAT

HSP

UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME  
PROGRAMME DES NATIONS UNIES POUR LES ETABLISSEMENTS HUMAINS

# Journal

Twenty-second session of the Governing Council  
Nairobi, 30 March–3 April 2009

No. 2/2009 \*

Tuesday, 31 March 2009

## Programme of meetings

**Tuesday, 31 March 2009**

8.30–9.20 a.m. **Second meeting of the Bureau** room CE 112

Chaired by the President of the Council

9.30 a.m.–12.30 p.m. **High-level segment** (conference room 1)

Continuation of general debate on

**Agenda item 5:** Activities of the United Nations Human Settlements Programme, including coordination matters.

**Agenda item 6:** Dialogue on the special theme for the twenty-second session of the Governing Council.

**Agenda item 7:** Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011.

*Documents* HSP/GC/22/2 and Adds. 1–7, HSP/GC/22/3 and Add. 1, HSP/GC/22/INF/2, HSP/GC/22/INF/3, HSP/GC/22/INF/6; HSP/GC/22/4; HSP/GC/22/5 and Adds. 1–2, HSP/GC/22/INF/4 and HSP/GC/22/INF/5.

**Committee of the Whole** (conference room 2)

**Agenda Item 7:** Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011.

*Documents* HSP/GC/22/5 and Adds. 1–2, HSP/GC/22/INF/4 and HSP/GC/22/INF/5.

**Drafting committee** (conference room 4)

**Consultations on draft resolutions**

**HSP/GC/22/L.1** Work programme and budget of the United Nations Human Settlements Programme for the biennium 2010–2011

**HSP/GC/22/L.2** World Urban Forum

**HSP/GC/22/L.3** Guidelines on access to basic services for all

**HSP/GC/22/L.4** South-South cooperation in human settlements

12.30 a.m.–2.45 p.m. **Adjournment**

3–6 p.m. **High-level segment** – (conference room 1)

Continuation of general debate on

**Agenda item 5:** Activities of the United Nations Human Settlements Programme, including coordination matters.

**Agenda item 6:** Dialogue on the special theme for the twenty-second session of the Governing Council.

\* For reasons of economy, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

**Agenda item 7:** Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011.

HSP/GC/22/2 and Add. 1–7, HSP/GC/22/3 and Add. 1, HSP/GC/22/INF/2, HSP/GC/22/INF/3, HSP/GC/22/INF/6; HSP/GC/22/4; HSP/GC/22/5 and Add. 1–2, HSP/GC/22/INF/4 and HSP/GC/22/INF/5.

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**Committee of the Whole** (conference room 2)

Continuation of general debate on

**Agenda Item 7:** Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011.

*Documents* HSP/GC/22/5 and Add. 1–2, HSP/GC/22/INF/4 and HSP/GC/22/INF/5.

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**Drafting committee** (conference room 4)

Consultations on draft resolutions

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6–9 p.m.

**Reception hosted by the Government of Kenya**  
**Venue: Nairobi Safari Park Hotel**

All participants are invited to a reception hosted by the Government of Kenya in honour of delegates to the twenty-second session of the Governing Council of UN-Habitat.

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## Caucus meetings

### Monday, 30 March–Friday, 3 April 2009

8–9.00 a.m.

**Youth caucus** (conference room 6)

**Civil society organizations caucus** (conference room 11)

**Women's caucus** (conference room 7)

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## Parallel events

### Tuesday, 31 March 2009

9 a.m.–noon

**Civil society organizations consultations** (conference room 11)

The consultation will provide a platform for continued input into the UN-Habitat civil society strategy paper. Discussions will examine the situation of civil society organizations and the challenges that they experience in relation to promoting urban development. The overall objective of the consultation will be to identify what is required to enable civil society organizations to maximize their potential, particularly within the context of the medium-term strategic and institutional plan (MTSIP).

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1–3 p.m.

**Commonwealth Consultative Group on Human Settlements ministerial meeting**  
(conference room 3)

The meeting participants will discuss the progress report and strategic plan 2007–2010 of the Commonwealth Action on Human Settlements (ComHabitat) and ComHabitat work on the *State of the Commonwealth Cities* report.

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**From reality studio to local urban knowledge arenas** (conference room 12)

A presentation and panel discussion on academic institutions, civil society and business.

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**Local economic development caucus: banana juice pilot project consultation**  
(conference room 8)

UN-Habitat is spearheading the Lake Victoria Region Local Economic Development Initiative, which involves several other United Nations agencies, donors and the Governments of the region. One of the projects under the Initiative is a pilot project on increased farm incomes from banana-based beverages in the Lake Victoria region. The purpose of this consultative meeting is to review the progress of the project and to consider a strategy for future action.

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**MTSIP focus area 3 on land and housing for all** (conference room 13)

The focus area 3 strategy will be launched with presentations on the expected accomplishment. A panel of key global stakeholders will reflect on the strategy and discuss its relevance and their engagement in its implementation.

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**Opportunities Fund for Urban Youth-led Development Fund donors dialogue** (United Nations Recreation Centre)

This event will engage participants in discussions on how best to fund urban youth-led development initiatives.

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**Preparatory meeting for the establishment of the steering committee for the Global Campaign on Sustainable Urbanization** (conference room 5)

Partners will discuss the preliminary terms of reference and modus operandi for establishing the steering committee for the Global Campaign on Sustainable Urbanization.

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**Preparatory meeting for the dialogue of the twenty-second session** (conference room 6)

The meeting participants will finalize preparations for the dialogue of the twenty-second session.

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**Wednesday, 1 April 2009**

9 a.m.–12 p.m.

**Global Parliamentarians on Habitat (Africa) meeting** (conference room 14)

The Global Parliamentarians on Habitat (GPH) will discuss policy framework and direction.

12.30–2.30 p.m.

**Latin America and the Caribbean toward social cohesion and citizen security policies**  
(conference room 14)

The event participants will discuss the road map for strengthening and establishing the Safer Cities Programme in Latin America and the Caribbean in the run-up to the fifth session of the World Urban Forum. It will also feature presentations on the guide for local governments in Latin America: “Local Prevention Guide Towards Social Cohesion and Citizen Security Policies” (Alberto Hurtado University, Santiago, Chile, and UN-Habitat Safer Cities Programme).

1 p.m.–2 p.m.

**Online Access to Research in the Environment initiative** (conference room 13)

Presentation on Online to Access Research in the Environment (OARE), a consortium coordinated by the United Nations Environment Programme (UNEP), Yale University and other leading publishers to gain free access to scientific journals on environment. Mr. Mohamed Atani, OARE Technical Officer, will give a presentation to ministers and their representatives on the OARE database.

1–3 p.m.

**Global Land Tool Network (GLTN) partnership on developing and testing gender criteria in large-scale tool assessment** (conference room 10)

The event will present the recently completed GLTN gender evaluation criteria framework, including the launch of a new brochure containing the instrument (evaluation questions, indicators and possible sources of information). It will share the next planned steps for piloting the criteria in Nepal (as part of land reform) and Brazil (in the application of an urban policy statute) to rural areas. Presentations are to be made by Lumanti Support Group for Shelter and Espacio Feminista (Feminist Space), among others.

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**UrbanInfo: statistical and spatial monitoring of slums** (conference room 12)

The event will focus on the use of the urban information database system as a tool for producing better data at the national and international level on a scale and in a time frame that are relevant to policy makers.

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2–5.30 p.m.

**GPH (Africa) meeting** (conference room 14)

GPH will discuss policy framework and direction.

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6.15–8:30 p.m.

**Government of Indonesia evening reception to celebrate the third Asia-Pacific Ministerial Conference on Housing and Urban Development** (United Nations Recreation Centre)

The reception is intended to introduce the city of Solo, located in central Java province, Indonesia, as the host of the third Asia-Pacific Ministerial Conference on Housing and Urban Development, which is to be held in May 2010. The Minister of State for Public Housing of Indonesia invites ministers and their delegations from the Asia-Pacific countries, the UN-Habitat secretariat, UNEP, international organizations and other respected invitees to attend the evening reception. Guests will be entertained by a cultural performance group from Solo and will sample Indonesian cuisine.

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6.15– 7.15 p.m.

**Progress report: implementation of the policy on human settlements in crisis** (conference room 7)

In accordance with section 3.4, paragraph (i), of the UN-Habitat Strategic Policy on Human Settlements in Crisis, the Disaster, Post-Conflict and Safety Section will provide a briefing to members of the Governing Council and the Committee of Permanent Representatives on information derived from monitoring the work of UN-Habitat in implementing the policy on human settlements in crisis. The briefing will be informal and will consist of a short presentation on achievements and challenges, followed by a 30-minute question-and-answer session.

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**Thursday, 2 April 2009**

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1– 3 p.m.

**Implementing UN-Habitat country programmes** (conference room 1)

During 2008, UN-Habitat prepared 25 country programmes, in close cooperation with national Governments and United Nations country teams, under the umbrella of MTSIP. The event will present the methodology and content of these country programmes and discuss their implementation. Chaired by Mr. Daniel Biau, Director, Regional and Technical Cooperation Division, the event will involve UN-Habitat regional directors and high-level representatives of countries in which these new programming activities are taking place.

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**Microfinance for water and sanitation: a new approach** (conference room 3)

This round-table discussion on microfinance for water and sanitation will involve presentations by invited experts, including from the National Housing Bank, India, and UN-Habitat. The focus of discussion will be on experience in India and elsewhere in Asia.

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**Rights-based approach to housing and its implications for UN-Habitat** (conference room 12)

This event will feature information on the status and progress of two interlinked activities of UN-Habitat: the United Nations Housing Rights Programme (UNHRP) and the Advisory Group on Forced Evictions (AGFE). It is hoped that it will launch a broad discussion with partners and Governing Council participants about the future of UNHRP and AGFE, both internally and externally. A keynote presentation by an AGFE member who has been working with several United Nations agencies on the rights-based approach to development, Mr. Urban Jonsson, will illustrate the implications of this fundamental approach of UNHRP and AGFE for the programmes of UN-Habitat in the era of MTSIP.

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**UN Habitat youth campaign: “Targeting young people on climate change, governance and culture”** (conference room 9)

The event engages young people from urban communities in order to provide them with a platform to express their ideas, concerns and solutions on climate change issues and urban

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governance through various organizational methods using the arts and culture as catalysts.

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**“Youth Slam Off” poetry event on sustainable urbanization** (main roundabout lobby area)

Presentation of youth-led practices and models through music and the arts by young people from informal settlements

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1.30–2.30 p.m.

**Experimental reimbursable seeding operations (ERSO) and other innovative mechanisms signing ceremony** (room M-310)

Signing of ERSO agreements between UN-Habitat and local partners for projects in Bangladesh, Kenya, Nepal, Peru and the United Republic of Tanzania

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6–8.30 p.m.

**Highlighting urban youth empowerment best practices and models** (conference room 1)

Urban youth empowerment best practices and models will be featured and linked to the Opportunities Fund on Urban Youth-led Development.

Please note that a reception will follow, from 8.30 to 9.30 p.m.

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6.30–8.30 p.m.

**Shelter profiles and the provision of affordable housing** (conference room 7)

This event is a follow-up to the network event organized during the fourth session of the World Urban Forum and focuses on the provision of affordable housing. It is organized by the National State Secretary of Housing of the Ministry of Cities of Brazil in cooperation with the Housing Policy Section of UN-Habitat, Meeting of Ministers and High-level Authorities of the Housing and Urban Development Sector in Latin America and the Caribbean (MINURVI) the Ministry of Housing of South Africa, the Mexican National Housing Council (CONVAVI) and the Ministry of Housing of the Netherlands. The goal is to take a further step in the discussion and to establish a link with one of the MTSIP focus area 3 programmes focusing on shelter profiles and the assessment of housing sector performance in different countries, with the aim of producing a global housing agenda document.

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## Announcements

All participants are invited to a reception hosted by the Government of Kenya in honour of delegates to the twenty-second session of the Governing Council of UN-Habitat.

## Summary of meetings held on Monday, 30 March 2009

### Plenary: 1st Meeting

The twenty-second session of the Governing Council of the United Nations Human Settlements Programme was opened by Mr. Michael Werikhe, Minister of State for Housing, Uganda, and Vice-President of the Council's twenty-first session. After a performance by the Albino Revolutionary Dancing Troupe from Dar es Salaam, United Republic of Tanzania, there followed a welcoming address from the Director-General of the United Nations Office at Nairobi and Executive Director of the United Nations Environment Programme, Mr. Achim Steiner, and a message from the United Nations Secretary-General, Mr. Ban Ki-moon, to the twenty-second session of the Governing Council. The message was read on his behalf by the Deputy Executive Director of UN-Habitat, Ms. Inga Björk-Klevby. After this, the Executive Director of UN-Habitat, Ms. Anna Tibaijuka, delivered her opening address. Ms. Tibaijuka called for a minute's silence in honour of Mr. Millard Fuller, the founder of Habitat for Humanity International, who died on 3 February 2009. The Executive Director also invited the Vice-President of the Republic of Kenya and Minister for Home Affairs, Mr. Stephen Kalonzo Musyoka to preside over the graduation of 68 young people from the Moonbeam Youth Training Centre in Kibera, Nairobi, initiated with funds from the United Nations Secretary-General. Following welcoming remarks by Mr. Soita Shitanda, the Minister for Housing, Kenya, Mr. Musyoka then spoke, officially inaugurating the twenty-second session of the Governing Council.

At the first meeting of the plenary, the following officers were elected: (**agenda item 2**)

President:	Mr. Clifford Warmington, Minister for Water and Housing, Jamaica
Vice Presidents:	Ms. Margita Fuchsová, Ambassador and Permanent Representative of the Czech Republic to UN-Habitat Mr. Franz Marré, Head of Department, Ministry for Economic Cooperation and Development, Germany Mr. Coillard Chibbonta, Permanent Secretary, Ministry of Local Government and Housing, Zambia
Rapporteur:	Mr. Iftikhar Arain, Pakistan

Having been duly formed, the new Bureau resolved to review the credentials of delegations (**agenda item 3**) and to report to the Governing Council on the results of its review in due course.

The Governing Council adopted the provisional agenda for the twenty-second session and agreed on the organization of work for the session (**agenda item 4**).

The Executive Director of UN-Habitat, Ms. Tibaijuka, delivered her policy statement, in which she also introduced **agenda item 6**: “Dialogue on promoting affordable housing finance systems in an urbanizing world in the face of the global financial crisis and climate change” and **agenda item 7**: “Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011”.

### **High-level segment**

The President informed the plenary that, at its first meeting, the Bureau had decided that Mr. Franz Marré, Head of Department of the Ministry for Economic Cooperation and Development of Germany, would chair the Committee of the Whole and that Mr. Coillard Chibbonta, Permanent Secretary, Ministry of Local Government and Housing of Zambia, would chair the Drafting Committee. The Bureau also decided that Ms. Margita Fuchsová, Permanent Representative of the Czech Republic to UN-Habitat, would assist the President in his duties and co-chair the Committee of the Whole should its Chair not be available to exercise his duties.

The general discussion in the high-level segment then began with statements from the Czech Republic (on behalf of the European Union), Nigeria (on behalf of the Group of 77 and China), Cuba, Kenya, Sweden, Islamic Republic of Iran, China, Indonesia, Iraq, Japan, Pakistan, United States of America, Zimbabwe, Armenia, Tajikistan, Afghanistan, Malaysia, Russian Federation, Burkina Faso, Mali and Bahrain. The high-level segment then adjourned to reconvene on Tuesday, 31 March 2009, at 9.30 a.m. in conference room 1.

### **Committee of the Whole**

The Committee of the Whole, chaired initially by Mr. Franz B. Marré, Head of Department of the German Federal Ministry of Economic Cooperation and Development, and later by Ms. Margita Fuchsová, Ambassador and Permanent Representative of the Czech Republic to UN-Habitat, both being vice-presidents of the twenty-second session of the Governing Council, completed deliberations on **agenda item 5**: “Activities of the United Nations Human Settlements Programme, including coordination matters.” The Committee adjourned at 5.30 p.m. and is scheduled to reconvene on Tuesday, 31 March 2009 at 9.30 a.m. in conference room 2 to continue with the remaining agenda items, starting with **agenda item 7**: “Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011.”

### **Parallel events**

The Executive Director of UN-Habitat, Ms. Tibaijuka, and the Permanent Representative of Brazil, Ms. Ana Maria Sampaio, co-hosted a reception in honour of delegates attending the twenty-second session of the Governing Council. At the reception held at the United Nations Office at Nairobi, they launched the fifth session of the World Urban Forum, to be held in Rio de Janeiro in March 2010.

The UN-Habitat Interim Youth Advisory Board, with a mandate of two years ending at the fifth session of the World Urban Forum in Rio de Janeiro, Brazil, held a youth caucus throughout the day. The Board invited all government representatives at the UN-Habitat Governing Council to engage with it in a dialogue seeking opportunities and strategies to support youth participation both nationally and internationally in programmes and initiatives related to the Habitat Agenda.

## Information for delegates

### Venue

The meetings are held at the United Nations Office at Nairobi, United Nations Avenue, Gigiri, Nairobi. The main telephone number is +254 (0) 20 762 1234.

### Receptions

*Tuesday, 31 March 2009, 6 –9 p.m. Venue: Nairobi Safari Park Hotel*

All participants are invited to a reception hosted by the Government of Kenya in honour of delegates to the twenty-second session of the Governing Council of UN-Habitat.

Delegations who wish to hold receptions may obtain assistance in scheduling them from the secretariat. They should contact Mr. N. Reece-Evans, room M-229, ext. 3134.

### Registration

Delegates are requested to register, on arrival, at the registration desk in the Visitors Pavilion at the entrance of the United Nations complex. Registration will be open from Thursday, 26 March 2009, from 2 to 6 p.m. and other days from 8 a.m. to 6 p.m. until noon on Friday, 3 April 2009.

### Badges

Badges will be issued to delegates upon registration. For security reasons, delegates are requested to wear their badges at all times while in the complex.

### List of participants

A provisional list of participants will be available from Wednesday, 1 April 2009, at the documents distribution area. Delegates are requested to check the information on the list pertaining to them carefully and notify the information desk of any required corrections.

### Written text of interventions

Delegates are requested to provide written texts of their interventions to the secretariat for the record of the meeting and for the use of the interpreters and report-writers.

### Proposals

Members of the Governing Council wishing to introduce proposals may do so by submitting them, in paper and, when possible, in electronic form, to the Secretary of the Governing Council, Mr. R. Wichmann, room M-2 Open Space, ext. 3066, e-mail: Rolf.Wichmann@unhabitat.org. Proposals should be submitted by noon on Monday, 30 March 2009.

### Credentials

Pursuant to rules 15 and 16 of the Governing Council's rules of procedure, delegates must present their credentials to the registration desk by the end of the first meeting of the session. Credentials will be examined by the Bureau of the Governing Council and approved by it if found to be in order. Questions may be addressed to the Secretary of the Governing Council, Mr. R. Wichmann, room M-2 Open Space, ext. 3066, e-mail: Rolf.Wichmann@unhabitat.org.

### NGO registration and facilities

Non-governmental organizations (NGOs) should register at the NGO desk at the Visitors Pavilion. Registration will start on Thursday, 26 March 2009 from 2 to 6 p.m. and will continue until noon on Thursday, 2 April 2009. All NGO queries should be directed to the civil society desk or to the NGO Liaison Officer, Mr. A. Krishnan, room N-1 Open Space, ext. 3870, e-mail: Anantha.Krishnan@unhabitat.org. Only accredited NGOs may attend the session.

### Media registration and facilities

Correspondents who already have a valid United Nations grounds pass for Nairobi or New York will not need additional accreditation for the meeting. All others will require United Nations accreditation. For this, media

representatives will be required to present a letter of assignment, one form of valid identification (e.g., press card, work identification document, driver's licence or passport) and proof of media affiliation. These items should be presented when registering for the session at the Visitors Pavilion.

For online accreditation, please visit [www.unicnairobi.org](http://www.unicnairobi.org) and click on media accreditation. A media registration desk will be available at the Visitors Pavilion at the entrance of the United Nations complex.

### **Press conferences**

The Media Centre in the upper library will be open during meeting hours. For more information on press materials and on how to organize press conferences and interviews with delegates to the Governing Council, please contact by e-mail [Habitat.press@unhabitat.org](mailto:Habitat.press@unhabitat.org) or Mr. S. Shankardass, room N-125, ext. 3153, mobile number +254 733 760 332, e-mail: [Sharad.Shankardass@unhabitat.org](mailto:Sharad.Shankardass@unhabitat.org), or Ms. Z. Hassan, room N-131B, ext. 3151, mobile number +254 724 857 186, e-mail: [Zahra.Hassan@unhabitat.org](mailto:Zahra.Hassan@unhabitat.org).

### **Video viewings**

Delegates who wish to show videos or obtain copies of UN-Habitat videos should contact Mr. G. Katani, lower library, ext. 2261, e-mail: [Gift.Katani@unhabitat.org](mailto:Gift.Katani@unhabitat.org).

### **Regional group meetings**

The following meeting rooms have been allocated for regional group meetings from Monday to Friday between 8 a.m. and 9.30 a.m.

African group	Conference room 9 (rooftop)
Asian and Pacific group	Conference room 8
Central and Eastern European group	Conference room 5
Group of Latin American and Caribbean countries	Conference room 14 (rooftop)
Western European and others group	Conference room 10 (rooftop)
Group of 77 and China	Conference room 9 (rooftop)

### **Other group meeting rooms**

European Union	UNESCO meeting room (Room C 226)
Japan, United States of America, Canada, Australia and New Zealand (JUSCANZ)	Conference room 13 (rooftop) Monday to Friday 8–9.30 a.m.
Civil society organizations	Conference room 11 (rooftop)

### **Other allocated rooms and offices**

President of the Governing Council	CE 112 (behind conference room 2)
Secretary to the President of the Governing Council	CE 111 (behind conference room 2)
Rapporteur	CE 110 (behind conference room 2)
Press and media centre	Upper library
Press conference room	Lower library
Prayer/meditation room	CW 107 (behind delegates lounge)
UNON Conference Services	R and S block, ground floor

**Reservation of meeting rooms**

Meeting rooms are available for regional groups every day before 9.30 a.m. Because meeting rooms are required for drafting groups and parallel events, availability during lunch hours and after the regular meeting hours must be confirmed on a daily basis with Mr. F. Vasquez, room R-109, ext. 3134, or Ms. C. Langendorf, room R-103, ext. 3324.

**Interpretation**

Simultaneous interpretation is available for the official plenary meetings of the Governing Council and the meetings of the Committee of the Whole in the following languages: Arabic, Chinese, English, French, Russian and Spanish. Interpretation is not available for regional or group meetings.

**Seating arrangements**

Charts indicating the seating arrangements for Plenary meetings and for meetings of the Committee of the Whole are attached for information.

**Meeting times**

The normal meeting times will be from 9.30 a.m. to 12.30 p.m. and from 3 to 6 p.m. with the exception of the opening day, Monday, 30 March 2009, when the meeting times will be from 10 a.m. to 1 p.m. and from 3 to 6 p.m., the Dialogue session on Wednesday, 1 April 2009, will be from 9.30 a.m. to 12.30 p.m. and from 2.30 to 5.30 p.m. and on Friday, 3 April 2009, will be from 10 a.m. to 12.30 p.m. and 3 to 6 p.m. The daily programme will be posted on the electronic notice boards at the United Nations Office at Nairobi and will appear in the daily Journal.

**Documentation**

Official Governing Council documents will be available at the documents distribution centre from 10 a.m. on Saturday, 28 March 2009. Thereafter, the centre will remain open every day of the session from 8 a.m. to 6.30 p.m. Special tables have been placed in the corridors near conference rooms 1 and 2 for non-official documentation and information material.

**Previous Governing Council documents**

Delegates who require documents of previous Governing Council sessions or other United Nations documentation may request them at the library or call the reference desk staff members Ms. S. Muthoka, in the lower library, at ext. 1017, Mr. D. Mukangura, room N-135B, at ext. 1214 and Mr. J. Gichuki, room N-135A, at ext. 3043.

**Documents distribution for delegates**

Participants must inform the secretariat of the number of documents required for use by their delegations by completing a form for that purpose which will be available at the documents distribution centre.

**Distribution of statements and other documents by delegations**

It is essential that the text of any prepared speech be made available to the secretariat before delivery. Seventeen copies of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators and report writers. Delegations wishing to have the texts of their representative's statements generally distributed are requested to supply 150 copies to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should bring them to the attention of the Secretariat and should provide at least 200 copies. Please contact Ms. S. Ragoss, room M-211A, ext. 3017.

**Journal**

A daily Journal will be published during the twenty-second session of the Governing Council. Any delegation wishing to place an announcement in the Journal should contact Mr. R. Rollnick, room N-123, ext. 3988, e-mail. [Roman.Rollnick@unhabitat.org](mailto:Roman.Rollnick@unhabitat.org) or Ms. C. Gaceru, room N-130A, ext. 4532, e-mail. [caroline.gacheru@unhabitat.org](mailto:caroline.gacheru@unhabitat.org).

**Exhibition**

Exhibits are on display in the upper and lower lobbies. Those wishing to mount exhibits should contact Mr. V. Mgendi, room N-128, ext. 3397. Requests will be considered on a first come, first served basis. For customs and clearing services please contact the UNON preferred agent, Global Freight, at ext. 4756. The parking lot in front of the United Nations commissary will be made available for delivery of exhibition material on 26 and 27 March 2009 only and for removals on 4 April 2009. Exhibitors must use the service entrance for deliveries and removals and must provide in advance the names of the people who will deliver the items and the number plates of vehicles that come into the compound.

### **List of speakers**

Participants wishing to speak in the general debate during plenary meetings of the Governing Council are requested to contact the secretariat through Ms. R. Kottonya, room M-206, ext. 4690. Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of Government delegations, local authorities and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items during the meetings of the Committee of the Whole should contact the Secretary of the Committee, Mr. M. Halfani, room P-313, ext. 4723.

### **Bilateral meetings with the Executive Director**

Delegations seeking bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, Ms. R. Kalaule, in room M-305, ext. 5002, or Ms. T. Mwaisaka in room M-305, ext. 5003.

### **Transport**

Delegates will be met at the airport by UN-Habitat staff, who will assist them in processing their entry into Kenya. The United Nations has contracted Glory Tours and Travel to help provide transport, and delegates will be required to pay their fares. Their rates per vehicle are given below.

	Rates in KSh	Rates in US\$
From airport to hotel by car		
Hotel in the central business district	1,500	20
Hotel in Runda/Muthaiga area	2,000	25
Taxi from Gigiri to hotels in central business district	1,500	11
Taxi from Gigiri to hotels in Runda/Muthaiga area	500	7
Full-day hire of chauffeur-driven Mercedes-Benz	20,000	190

within Nairobi city limits

### **Parking**

Access to the Gigiri compound for the period of the twenty-second session of the UN-Habitat Governing Council will remain open to all official embassy vehicles and drivers. For those vehicles used by embassies without diplomatic number plates, please forward details of the vehicle and driver, in advance, to UNON Security (Fax. +254 20 762 3939) to the attention of Mr. J. Mkunde in room G-223, ext. 4534, e-mail: joram.mkunde@unon.org.

Parking of embassy vehicles is restricted to the delegates' parking area. Because of the limited parking facilities within the complex, it is preferred that embassy vehicles without diplomatic number plates limit their business within the complex to dropping off and collecting passengers. Such vehicles should depart the complex immediately upon completion of such tasks.

## **Services for delegates**

### **Internet café**

Free internet access is available at the internet café located at the upper concourse in front of the travel agency. Free wireless internet access will be available in the lower and upper concourse areas, in and around the conference areas, lounges and meeting rooms.

### **Television monitors**

The proceedings of public meetings in conference rooms 1 and 2 and press conferences may be viewed on the television monitors situated in the upper and lower concourse areas.

### **Business centre**

The business centre, located on the lower concourse opposite the lower library, will provide services to delegates for a fee. Services available include word processing, low volume photocopying, telephone and fax. Video-conferencing facility. Video-conferencing facilities are available at the conference centre. For bookings please contact Mr. F. Gichomo, ext. 3081.

### **UN-Habitat shop**

The UN-Habitat shop, located on the upper concourse near the main lobby, will be open from 9 a.m. to 5 p.m. on weekdays. It will stock UN-Habitat publications and souvenirs, including gift items made in Kenya.

### **Commissary**

Access to the United Nations commissary will be available to all registered heads and deputy heads of Government delegations and of United Nations and intergovernmental organizations. Commissary passes will be provided at the registration desk. The commissary is situated on the lower concourse and will be open from 9 a.m. to 5 p.m. on weekdays and from 9 a.m. to 4 p.m. on Saturdays. For large quantities of supplies, particularly of alcoholic drinks, a letter to Mr. S. Stannah, room G-213, ext. 4569, Head of Commercial Operations, United Nations Office at Nairobi, is required.

### **Hotel reservations, airport transfers and transport for delegates**

Participants should make their own hotel reservations. A list of recommended hotels in Nairobi, their rates and indication of some complementary services (including transfers to and from the airport) is available on the UN-Habitat website, [www.unhabitat.org/gc22](http://www.unhabitat.org/gc22).

### **Travel agencies**

The United Nations travel agents are located on the upper concourse (Express Travel) and on the lower concourse next to the Kenya Commercial Bank (BCD Travel Agency). They will be open from 9 a.m. to 5 p.m. for all local and international travel including excursions and safaris. The United Nations Travel Unit Supervisor, Mr. P. Ikiara, Central Area, ext. 3841, e-mail: [patrick.ikiara@unon.org](mailto:patrick.ikiara@unon.org), will also be available to provide assistance and handle queries.

### **First aid**

Emergency first aid is available and a doctor is on hand if needed. A nurse will be on duty during meeting hours and may be contacted in room F-109, ext.2267/8. An ambulance is available 24 hours a day.

### **Postal services**

The post office, which has telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. every day except Saturday and Sunday. During office hours, public phones are available inside the post office for which cash payments may be made at the counter. Payphones, for use with phone cards that may be purchased from the post office, are available on a 24-hour basis outside the post office.

### **Courier services**

The DHL office is open from 8 a.m. to 5 p.m. during weekdays. DHL is located on the lower concourse, inside the post office adjacent to the Kenya Commercial Bank. They may be contacted on ext. 2579 or 2580.

### **Telephone calls**

Delegates should refrain from using the telephones at the registration desk, which are for internal use only. Calls to Nairobi city can be made from the telephone facility near the post office and from the business centre.

### **Banking services**

The Kenya Commercial Bank on the lower concourse will be open on weekdays from 9 a.m. to 4 p.m.

### **Catering services**

There are three caterers on the United Nations complex who provide meals, snacks, tea and coffee. The caterers can also organize food and drinks for private functions, dinners and receptions.

### **Café Royale**

Contact person: Amina

Location: Central area, main restaurant

Time: 7 a.m.–9 p.m. every day. (Coffee lounge, 24 hours)

Offers: Buffet breakfast. At Jiko La Mama, local dishes, chicken, beef, fish, BBQ and french fries. At La Cucina, Mediterranean pizzas, pastas, French, German, British classic cuisines. At Flash in the Pan, Indian, vegetarian, Chinese, Mongolian, Far Eastern cuisines, soups, assorted snacks, assorted salad bar, assorted fresh juices, assorted fresh fruits, assorted yogurts, assorted beverages, teas, coffee lattes and cappuccinos.

Ext.: 2463, cell phone number: +254 (0)735 564 547

E-mail: [cafe.royale@unon.org](mailto:cafe.royale@unon.org)

### **Caz Creole**

Contact person: Monique

Location: Old Cafeteria

Time: 7 a.m.– 6. p.m. every day

Offers: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.  
Ext.: 2647, cell phone number: +254 (0) 737 152 100

**Savanna – the coffee lounge**

Contact person: Manoj

Location: United Nations Recreation Centre

Time: 7 a.m.–8 p.m. every day

Offers: Breakfast, snacks, quick bites, vegetarian and non-vegetarian salads, sandwiches, burgers, soups, variety of main courses and desserts. Coffees, fresh juices, smoothies and milkshakes.

Tel.: +254 20 7621503/250 9764, Cell phone number: +254 (0) 736 660 909

**Hotlines: secretariat of the Governing Council**

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**Security**

Tel. +254 20 762 6666 UNON Security (Fax. +254 20 762 3939 for vehicle/driver details)

**Registration of delegates**

Ms. Maria Fernandes (Tel. +254 20 762 3382; Fax. +254 20 762 3930)

Ms. Esther Naibei (Tel. +254 20 762 3900; Fax. +254 20 762 4881)