

UN-HABITAT  
UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME  
PROGRAMME DES NATIONS UNIES POUR LES ETABLISSEMENTS HUMAINS

# Journal



UN-HABITAT

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No. 4/2003

GOVERNING COUNCIL, NINETEENTH SESSION  
NAIROBI, 5-9 MAY 2003

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**PROGRAMME OF MEETINGS**

**Thursday, 8 May 2003**

Regional group meetings (see page 7 for further details)

8.30 a.m. – 12 p.m.

Registration (see pages 6 for further details)

**COMMITTEE OF THE WHOLE**

2.30 p.m.

**Fifth meeting (Conference Room 2)**

Draft reports on:

Agenda item 6 - Special themes:

- (a) Urban development strategies and shelter strategies favouring the poor;  
*Document: HSP/GC/19/5*
- (b) The rural dimension of sustainable urban development.  
*Document: HSP/GC/19/6*

Agenda item 7 - Report of the Executive Director on the dialogues on effective decentralization and strengthening of local authorities.

*Document: HSP/GC/19/7*

Agenda item 8 - Work programme of the United Nations Human Settlements Programme for the biennium 2004-2005 and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2004-2005.

*Documents: HSP/GC/19/8 of 8 April 2003; HSP/GC/19/8/Add.1 and Corr.1 (English only), HSP/GC/19/9; HSP/GC/19/9/Add.1; HSP/GC/19/BD/1; HSP/GC/19/BD/2; HSP/GC/19/INF/5;*

Agenda item 9 - Proposed medium-term plan of the United Nations Human Settlements Programme for the period 2006-2009.

*Document: HSP/GC/19/10*

Agenda item 10 - Coordination matters:

- (a) Cooperation between the United Nations Human Settlements Programme and the United Nations Environment Programme;  
*Document: HSP/GC/19/11*

- (b) Cooperation with agencies and organizations within the United Nations system, intergovernmental organizations outside the United Nations system and non-governmental organizations;  
*Document: HSP/GC/19/12*
- (c) Matters arising out of the resolutions of major legislative organs of the United Nations and other intergovernmental bodies brought to the attention of the Governing Council;  
*Document: HSP/GC/19/13*

Agenda item 11 - Themes for the twentieth and future sessions of the Governing Council: Report of the Executive Director  
*Document: HSP/GC/19/14*

#### **DRAFTING COMMITTEE (Conference Room 1)**

9.30 a.m. Consultations on draft resolutions  
*Document: HSP/GC/19/3/Add.1*

12.30 p.m. *Adjournment*

2.30 p.m. Consultations on draft resolutions  
*Document: HSP/GC/19/3/Add.1*

5.30 p.m. *Adjournment*

9.30 a.m. **WORKING GROUP ON THE RULES OF PROCEDURE OF THE GOVERNING COUNCIL (Conference Room 4)**

12.30 p.m. *Adjournment*

2.30 p.m. Continuation of the **WORKING GROUP ON THE RULES OF PROCEDURE OF THE GOVERNING COUNCIL**

### **SUMMARY OF MEETINGS HELD ON WEDNESDAY, 7 MAY 2003**

#### **PLENARY – SIXTH MEETING**

Dialogue I on Effective Decentralization and the Strengthening of Local Authorities – Part 2 on the Strengthening of Local Authorities

The dialogue was opened by Mr. Bo Göransson, President of the Governing Council who handed moderation of the meeting to Mercedes Bresso, President of the World Association of Cities and Local Authorities Coordination (WACLAC) and the United Towns Organization (UTO). The dialogue was organized in three segments, each addressing the strengthening of local authorities from the distinct perspective of one of three key partner groups whose cooperation is required. The perspective of *local authorities* was discussed in the first segment with introductions from three mayors and heads of local authorities. The perspective of *international support programmes* was discussed in the second segment with introductions from two representatives of local authority associations and international support programmes. The perspective of the *donor community* was discussed in the third segment with introductions from representatives of France, United Kingdom and the United States of America.

The discussion focused on three broad issues: (a) the reasons and priorities for strengthening local authorities; (b) the key partners in local capacity development and their roles; and (c) the need for a better match between local capacity building requirements and more effective international support. Participants also shared practical lessons from concrete operational experience. Contributions from the floor included interventions from Bangladesh, Belgium, Congo, Egypt, Germany, India, Lesotho, Norway, Russian Federation, Zimbabwe, the Commonwealth Local Government Forum, the African Union of Local Authorities and UNITAR. The President of the Governing Council closed the dialogue with concluding remarks.

## **PLENARY – SEVENTH MEETING**

The debate was presided over by the President of the Governing Council and moderated by John Hodges, Senior Special Advisor to the Executive Director. J Sachs made a video presentation and other panellists and presenters included P. MBayi, J. Weru, P. Ljung, O. Mungasa and P. Lamoraux.

There was general agreement that land tenure is an overarching problem. A clear theme from both the presentations and the interventions from the floor was that a multi-faceted approach is required for financing slum upgrading. This involves the fusion of both top-down and bottom-up approaches with the former drawing on both the political enabling environment and effective strategic planning of urban development, and the latter on the mobilization of the very real capacity of the poor by, for instance, removing obstacles.

In addition, capacity-building at the municipal level is particularly critical for providing an appropriate environment for investment. It was agreed that the large sums required for implementing target 11 of the Millennium Development Goals – estimated to be between US\$ 50 and 100 billion - could not be met by overseas development assistance alone, and that a wide variety of approaches are required to mobilize the private sector and draw together domestic financial institutions both from the formal and informal sectors for a sustainable impact.

## **COMMITTEE OF THE WHOLE – THIRD MEETING**

In view of considerable attendance, the open-ended informal working group reverted to its official Committee of the Whole status at the beginning of the meeting and continued consideration of agenda item 8. Statements were made by representatives of Japan, Kenya, the Netherlands (on behalf of the European Union), Norway, Uganda, United Kingdom and the United States of America. The UN HABITAT Executive Director made several explanatory interventions. Consideration of agenda item 8 was completed.

## **COMMITTEE OF THE WHOLE – FOURTH MEETING**

Consideration of agenda item 9 was completed. A statement was made by the United States of America. Consideration of agenda item 10 was completed. Statements were made by Greece (on behalf of the European Union) and United States of America.

Consideration of agenda item 11 was completed. A statement was made by the United States of America. Consideration of agenda item 7 was completed. Statements were made by Benin, Democratic Republic of Congo, Greece (on behalf of European Union), Indonesia, Mexico, Sudan and the United States of America.

The Committee then adjourned to reconvene at 2.30 p.m. on Thursday, 8 May 2003 to consider finalization of its report on agenda items 6 (a) and (b), 7, 8, 9, 10 and 11.

## **DRAFTING COMMITTEE**

The Drafting Committee met in two informal sessions, the morning session and the afternoon session, during which the Committee adopted, with amendments, the following draft resolutions:

- |           |   |
|-----------|---|
| L.1/Rev.3 | Work programme and budget of the United Nations Human Settlements Programme UN HABITAT for the biennium 2004-2005 |
| L.7/Rev.4 | Regional and technical cooperation  |
| L.9/Rev.2 | Themes for the twentieth session of the Governing Council   |
| L.15 B    | World Urban Forum, Barcelona 2004   |

Significant progress was also made on resolutions L.5/Rev.2, and L.13/Rev.2.

The Drafting Committee will resume its work in formal session on Thursday, at 9.30 a.m.

## SUMMARY OF SECONDARY PARALLEL MEETINGS

### *Iraq/Afghanistan programme exchange of experience*

The meeting was chaired by Guenter Karl, Team Coordinator of the Afghanistan mission. Participants included Eng. M.Y. PASHTUN, Minister for Urban Development and Housing in Afghanistan. Delegates from Iraq, particularly women participated in order to learn from their Afghan counterparts.

Speakers discussed the similarities between the two nations looking at the prevailing situation both before and after their recent conflicts. In Iraq, women have had a greater degree of freedom than those in Afghanistan. However, the differences are stark given Iraq's huge oil reserves and Afghanistan's almost total lack of natural resources. UN-HABITAT has major projects in both countries. Based on its experience in Afghanistan, UN-HABITAT has started developing integrated packages in Iraq that are gender balanced and has established a "common roof" system to help local authorities manage their own planning and administration to ensure sustainability.

In Afghanistan, UN-HABITAT found a country with limited capacity to undertake human settlements projects and other development programmes. The programme has therefore focused on encouraging community participation, self-help systems, capacity-building for civil servants and income generating activities especially for women breadwinners.

### *Localizing the Habitat Agenda for urban poverty reduction: making partnerships work*

The meeting, held between 10 a.m. and 4.30 p.m. was attended by 30 participants. It brought together East Africa-based members of the University of Westminster (London) research team working on the DFID-funded research project "Localising the Habitat Agenda for Urban Poverty Reduction", with representatives of partner organizations, including UN-HABITAT. Within the context of the research project, the meeting explored the following issues: (a) partnerships as a way of achieving adequate shelter for all; (b) techniques for building partnerships; (c) exploring ways of creating and maintaining partnerships; and (d) obstacles to successful partnerships. The meeting also reviewed the progress made in implementing the research project, whose results will be useful in understanding the types of partnership relevant to the goals of the Habitat Agenda that are emerging at the local level.

### *Youth round table*

In the morning, the Youth Employment Summit presented the work of the network. Also discussed were the urban development strategies for youth in crime prevention and youth employment.

In the afternoon, youth discussed the Global Partnership Initiative on Urban Youth Development in Africa. Discussions also centered on the way forward after the endorsement of the youth resolution.

### *Seminar on gender and slum upgrading*

Lively discussions were held, focusing on the need for an understanding of gender equality and women's empowerment as an integral and indispensable process for all slum upgrading activities, given that women and men have different needs and priorities. Emphasis was put on adopting an integrated approach to slum upgrading involving all stakeholders, including women, men and informal community organizations. Also highlighted, was the need to give due consideration to women entrepreneurs operating within the slums as well as the home-based workers who largely contribute to the economic sustainability of the households. It was noted that slum upgrading should fully integrate a human rights perspective to promote both the political and personal integrity of slum dwellers.

### *Best Practices Book launch and open house*

The Executive Director, Ms. Anna Tibaijuka, made introductory remarks at the launching of three publications documenting best practices from two regions, Africa and Latin America/Caribbean. The first book: "*The Role of African NGOs in the Implementation of the Habitat Agenda*" highlights NGO best practices from Africa. The other two: "*Habitat Best Practices for a Sustainable Future*" and the "*Primer Catalogo Iberoamericano y del Caribe de buenas practicas*" (First Ibero-American and Caribbean Catalogue of Best Practices) document all best practices from various Habitat Agenda partners from Latin America and the Caribbean submitted for the Dubai Award since 1996. Also in attendance was Hon. Joshua Toro, Kenya's Assistant Minister for Roads, Public Work and Housing, and H.E. Anibal Jimenez Abascal, Ambassador of Spain, whose Government has lent support to the publication of the Latin American best practices.

All speakers highlighted the value of documenting and sharing best practices to enhance scaling-up and replication. The launch was followed by a lively discussion. Hon.Toro challenged NGOs to pressure Governments for more equitable and effective housing policies and programmes. **The three books are available at the Best Practices desk in the Main Lobby.**

#### ***Urban governance index meeting***

The International Union of Local Authorities and UN-HABITAT presented preliminary data from a survey of urban governance in twelve cities: Amman, Bayamo, Colombo, Douala, Montevideo, Montreal, Naga City, Pristina, Quito, Santo Andre, Vancouver and Yaounde. Preliminary findings were regarded as promising for the development of the Index, despite the fact that full data sets were not available for all cities. Participants reviewed the indices and made valuable suggestions for strengthening the field testing process. A smaller set of indicators will now be incorporated into the Global Urban Observatory's global survey of cities scheduled to begin in 2004.

#### ***HIV/AIDS and human settlements***

Participants from the Nairobi slums discussed shelter, slum upgrading and how UN-HABITAT and related institutions should respond to the shelter dynamic of HIV/AIDS. Interventions were also made by CBOs, faith-based organizations, NGOs and researchers. Shelter was identified as a major determinant of any HIV/AIDS intervention outcome. Emerging issues included the impact of HIV/AIDS at the household level, especially on women and children as victims and care-givers in the context of a slum environment; links between the spread of HIV/AIDS and infections like tuberculosis in poor housing conditions and the early exposure of children to sex as a factor contributing to the disease. Others cited the lack of food, environmental security, information at all levels and proper health services and drugs. Security of tenure, especially for the terminally ill, was seen as critical in the HIV/AIDS context, while coordination and networking with local authorities to resolve these issues was viewed as essential.

#### ***Presentation of the Universal Forum of Cultures and the World Urban Forum: Barcelona 2004***

Spain's Permanent Representative in Nairobi and the Universal Forum of Cultures, Barcelona 2004, launched the Second Session of the World Urban Forum. The Municipality of Barcelona will host the second session of the World Urban Forum from 13 to 17 September 2004. The Barcelona event is part of the Universal Forum of Cultures (UFC), organized by the Government of Spain, in association with the Regional Government of Catalonia and the Municipality of Barcelona, from 9 May to 26 September 2004. The Universal Forum of Cultures is intended to gather, under the auspices of UNESCO, art expression of the different human cultures in an innovative manner. Its three themes will be: (a) conditions for creating lasting peace, (b) sustainable development and cultural diversity, and (c) dialogue among cultures and civilizations. UN-HABITAT Executive Director Mrs. Anna Tibaijuka welcomed the launch and announced that the third session of the World Urban Forum will take place in Vancouver, Canada, in 2006, to celebrate the 30<sup>th</sup> anniversary of the meeting at which the agency started life in Vancouver as the United Nations Conference on Human Settlements.

### **PARALLEL EVENTS**

#### **Thursday, 8 May 2003**

12.30 - 2.30 p.m.

#### **Operational activities (Conference Room 1)**

Focal Point: D. Biau (Ext. 3210)

#### **Friday, 9 May 2003**

12.30 - 2.30 p.m.

#### **The future of cities (Conference Room 1)**

Focal Point: D. Okpala (Ext. 3041)

### **SECONDARY PARALLEL MEETINGS**

#### **Thursday, 8 May 2003**

10 a.m. - 4 p.m.

#### **Youth round table (Conference Room 6)**

Focal Point: A. Krishnan (Ext. 3870)

10 - 11 a.m.

#### **Kenya Alliance for the Advancement of Children (Tent - Behind M Block)**

Focal Points: R. Wangari/A. Krishnan (Ext. 3870)



10 a.m. – 12 p.m.	<b>International Architects, Designers, Planners for Social Responsibility (Conference Room 8)</b> Focal Points: J. Morgan/A. Krishnan (Ext. 3870)
12.30 p.m.	<b>Book Launch <i>Cities Transformed: Demographic Change and its Implications in the Developing World</i> / Press Conference (Press Centre)</b> Focal Point: S. Shankardass (Ext. 3153)
1 – 2.30 p.m.	<b>Homelessness in developing countries (Conference Room 3)</b> Focal Point: I. Jensen (Ext. 3884)
2.30 – 4.30 p.m.	<b>Community Local Infrastructure Financing Facility (CLIFF) (Conference Room 8)</b> Focal Point: N. Bain (Ext. 3691)

## REGISTRATION

All participants are requested to register on arrival at the registration desk. On Thursday, 8 May registration will open from 8.30 until noon. Delegates are reminded that the list of participants is based on the information provided by them at the time of registration and that inclusion in the list of participants is conditional upon official registration.

## BADGES

Badges will be issued to participants upon registration. For security reasons, all delegates are requested to wear their badges at all times.

## LIST OF PARTICIPANTS

A printout of the relevant entries for each delegation will be handed out in the meeting rooms as soon as possible. Participants are requested to check the entries carefully and hand any corrections to the registration desk as early as possible.

## CREDENTIALS

In accordance with the rules of procedure of the Governing Council (rules 10 and 11), delegates are requested to hand in their credentials at the registration desk on the first day of the session. Credentials will be examined by the Bureau of the Governing Council and approved by the Governing Council on the basis of a report by the Bureau. Any questions regarding credentials should be addressed to the Secretary of the Governing Council, **Mr. J. Mungai (room M-205, Ext. 3133)**.

## NGO REGISTRATION AND OTHER FACILITIES

NGOs should register at the NGO desk, located in the entrance lobby. On Thursday NGO registration will be open from 8.30 a.m. until noon. All NGO queries should be directed to the desk or to the NGO Liaison Officer, **Mr. A. Krishnan (room M-206, Ext. 3877)**.

## MEDIA REGISTRATION AND OTHER FACILITIES

Media representatives should register at the Media Centre located on the lower level of the library. Please have a valid press card and letter from your editor to facilitate the accreditation process. Nairobi-based journalists will be given Governing Council badges upon presentation of their current UN security passes. Press registration will open on Monday, 5 May to Friday 9 May from 8.30 a.m. Media queries should be directed to officers at the Press Centre or to **Mr. S. Shankardass (room N-135, Ext. 3153)**.

## REGIONAL GROUP MEETINGS

The following meeting rooms have been allocated to the regional groups for the duration of the session:

European Union	Conference Room 3 (8.30 – 9.15 a.m.)
Group of African States	Conference Room 1 (8.30— 9.15 a.m.)
Group of Arab States	Conference Room 7
Group of Asian States	Conference Room 6 (8.30 – 9.15 a.m.)
Group of Central and Eastern European States	Conference Room 5 (8.30 – 9.15 a.m.)
Group of Latin American and Caribbean States	Conference Room 8 (8.30 – 9.15 a.m.)
Group of West European and Other States	Room CE 110 (9 – 9.50 a.m.)
Group of 77 and China	Conference Room 4
JUSCANZ	ICAO (Block I) (8.15 – 8.50 a.m.)

### Other allocated rooms

NGOs/Youth	UNESCO Conference Room C-224
NGO daily caucus	Tent (lower concourse) near fountain
Press and media events	Press Centre (Lower level library)
Women caucus	White tent behind Block M (9.00 – 10.00 a.m.)
Prayer Room	CW-107
Francophone Africa	Conference room 4

## RESERVATION OF MEETING ROOMS

Meeting rooms are available for regional groups every day before 9.30 a.m. Because of meetings of various drafting groups and special parallel events, availability during lunch hours and after the regular meetings needs to be confirmed on a daily basis with **Mr. D. Franklyn, room M-200, Ext. 3322** or **Ms. E. Mutua, room R-111, Ext. 3394**.

## MEETING TIMES

The normal meeting times will be 9.30 a.m. to 12.30 p.m. and 2.30 p.m. to 5.30 p.m. The daily programme will be posted on the notice board at the main lobby of the United Nations Office, Gigiri, and will appear in the daily *Journal*.

## DOCUMENTATION

Official Governing Council documents will be available at the document distribution centre behind the registration desk from 9.30 a.m. Thereafter, the documentation centre will remain open every day of the session from 8 a.m. to 6.30 p.m. Special tables are placed in the corridors near Conference Rooms 1 and 2 for non-official documentation and information materials.

## SEATING ARRANGEMENTS

Charts indicating the seating arrangements for Plenary and the Committee of the Whole remain unchanged.

## JOURNAL

A daily *Journal* will be issued during the Governing Council. Any delegation wishing to have an announcement included in the *Journal* should contact **Ms. J. Nyakairu, room N-138, Ext. 4502**.

## LIST OF SPEAKERS

Participants wishing to speak in the general debate in plenary are requested to communicate their requests to the secretariat (**Ms. J. Omondi, Room M-205 Ext. 3132**). Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of government delegations and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items in the Committee of the Whole should contact the Secretary of the Committee, Mr. S. Erguden, in Conference Room 1.

## DISTRIBUTION OF STATEMENTS AND OTHER DOCUMENTS BY DELEGATIONS

It is essential that texts of prepared speeches be made available to the secretariat in advance of delivery. **Seventeen copies** of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators, etc. Delegations wishing to have the texts of their representative's statements generally distributed are requested to supply **250 copies** of those statements to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should provide at least 200 copies to **Mr. D. Franklyn, room M- 200, Ext. 3322**.

## DOCUMENTS DISTRIBUTION FOR DELEGATES

Participants are requested to inform the secretariat of the number of documents required for use by their delegations by completing the relevant form, which will be available at the documents distribution counter at the United Nations Office, Gigiri.

## RECEPTIONS

Delegations wishing to hold receptions may obtain assistance in scheduling them from the secretariat. They should contact **Ms. J. Omondi room M-205, Ext. 3132**.

## BILATERAL MEETINGS WITH THE EXECUTIVE DIRECTOR

Delegations wishing to have bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, **Ms. V. Khehar in room M-305, Ext. 5002**.

## TELEVISION MONITORS

The proceedings of public meetings in Conference Rooms 1 and 2, as well as press conferences, can be viewed on the television monitors situated in the lobby.

## EXHIBITION AND PUBLICATIONS

UN-HABITAT and its partners have an exhibition depicting a wide range of human settlement activities worldwide. The display can be seen in and around the lobby of the main entrance. The exhibitions incorporate a display of titles recently published by UN-HABITAT and Habitat Agenda partners.

Participants interested in acquiring individual publications should complete the request forms available in the lobby area, while delegates wishing to exhibit their materials should contact **Mr. A. Kalsi, on Ext. 3124**.



## SERVICES FOR DELEGATES

### *Video conferencing*

Video conferencing facilities should be booked through **Francis Gichomo**, UNON/ITS Ext. 3081, location W-135, who will also book requests for technical assistance to set up the call and operate the equipment during a session, if required. This assistance is charged separately.

Please visit <http://www.unon.org/restrict/intranet/its/> for the current charges.

### *Internet Café*

Free Internet access is available at the Internet Café, located behind the Delegates Lounge on the lower concourse and in the Main Library on the upper concourse.

### *Library Services*

A Library and Reference Service will be available for all delegates and staff members at the Main Library from 8.30 a.m. to 7.00 p.m. Services include:

- Reference searches on general and human settlements issues using databases such as Dialog, Lexis Nexis, Proquest Direct
- UN Documentation searches (HS documents, General Assembly documents, ECOSOC, etc.)
- Retrieval of UN-HABITAT's publications

General Inquiries on the Services and any reference queries on substantive issues can be addressed to **Anne Fraser** (Ext. 4229 or Ext. 3105).

Queries on UN-HABITAT's Publications and United Nations official documentation can also be addressed to **Daniel Mukangura** (Ext. 4317).

### *Commissary*

Access to the United Nations duty free shop will be extended for the duration of the session to all heads of delegations and their deputies, after they have officially registered their participation. The Commissary is situated on the lower concourse. Commissary barcodes will be provided at the registration desk. The Commissary will be open from 9 a.m. to 6 p.m. on weekdays.

### *Gift Centre*

The United Nations Gift Centre, situated adjacent to the Commissary, will be open from 8.30 a.m. to 6 p.m. on weekdays. It has a large and varied list of items available, including souvenirs, mementos and gift items from different United Nations agencies as well as from different countries.

### *Hotel reservations, airport transfers and transport for delegates*

Participants are kindly requested to make their own hotel reservations. A list of recommended hotels in Nairobi, the rates and indication of some complementary services (including transfers from the airport to the hotels) is available on the UN-HABITAT web site, [www.unhabitat.org/governingbodies/default.asp](http://www.unhabitat.org/governingbodies/default.asp). Apollo Tours has been contracted by UNON to transfer delegates from the airport to their hotels at a cost. The special United Nations rates are available on our web site. Delegates can book, at cost, transport from their hotel to the United Nations conference center in Gigiri from a special transport desk located in the lobby of the conference center.

### *Travel agencies*

The two United Nations travel agents, Acharya and Bunson, will be open from 9 a.m. to 6 p.m. for return bookings, re-routings, etc. Booking of tours and safaris may be also made through the travel agents. **Acharya** (Ext. 2438/2439) can be found on the lower concourse, next to the Kenya Commercial Bank, while **Bunson** (Ext. 4980/4985) is located on the upper concourse adjacent to the staff lounge.

### ***First Aid***

Emergency first aid will be available throughout the session. The services of a doctor can be obtained if required. A nurse will be on duty during meeting hours, and can be contacted in block F, room 117, Ext. 2267 or 2268. An ambulance is available 24 hours a day.

### ***Health advisory on measures against SARS***

So far there have been no cases of SARS in Kenya, but as a precautionary measure, the Kenyan Ministry of Health is following WHO recommendations and has initiated screening of all international travellers for the SARS virus.

On arrival at the airport, UN officials will be at hand to assist delegates who will be asked by Kenya Government health officers to fill in a form; delegates may also have their temperature taken. If the health officers think it necessary, delegates may be asked to step aside to answer additional questions.

During the Governing Council, if at any time a delegate feels feverish or develop a cough, cold or chest pain, he/she should immediately contact **UN Medical Services, Tel. No. 622267**. After working hours, they may contact the **UN Control Room, Tel. No.: 622999 or 622666**. Should any delegate take ill in their hotel, they should remain in the room and ask reception to call the hotel doctor or the UN at the above numbers.

For the safety of all, these precautionary measures should be adhered to by everyone attending the Governing Council.

### ***Business Centre***

The Business Centre located behind the Delegates Lounge, next to the Internet Caf   on the lower concourse will provide services at cost to delegates. Services available include: photocopying, word processing, telephone and fax, mobile phones, rental of office and meeting room equipment, inter alia, projectors, PCs, copiers, fax machines, etc.

### ***Postal Services***

The post office, with telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. except for Saturday and Sunday. During office hours, public phones are available inside the post office, for which cash payments may be made at the counter. Pay phones, for use with phone cards, which may be purchased from the post office, are available on a 24 hour basis outside the post office.

### ***Telephones***

Delegates are requested to refrain from using telephones at the registration desk, which are for the use of secretariat staff only. Calls to the city can be made from the telephones near the post office or from the business centre.

### ***Banking Services***

Branches of the Kenya Commercial Bank and CitiBank will be open on weekdays from 9 a.m. to 5 p.m. for the duration of the session.

### ***Catering Facilities in the Gigiri Complex***

There are three regular caterers in the UN complex contracted to provide food and beverages for breakfast and lunch as well as snacks during coffee breaks for staff and visiting delegates participating in conferences. These three caterers, which are indicated below, can also organize food and drinks for private functions, dinners and receptions.

### ***Hotel Intercontinental***

**Location:** Central Area, Main Cafeteria, Restaurant, Staff Lounge: International cuisine, local dishes, steaks and french fries, snacks, salad bar, fresh fruits, yogurts, beverages, tea and coffee.

**Delegates Lounge:** Snacks, light lunches, pastries, beverages, tea and coffee.

**Contact:** Ms. Grace Chege (254-2-622460/3)

### ***Crackerjack Café***

**Location:** Old Cafeteria: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.

**Contact:** Ms. S. Rajani (Tel.: 254-2-622496)

### ***Café Royale***

**Location:** All five coffee stations: Tea and coffee, fresh toasted sandwiches, pizzas.

**Bar in Block W:** Plain fries, small salads, cakes and pastries.

**Tented Structure (lower level between blocks T and U):** Buffet with a selection of hot meals with an added touch of flavors of Africa, fruit salads, tea and coffee.

**Contact:** Ms. A. Litondo & Mr. P. Hinga (Tel.: 254-2-623840)

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