

Journal

UN-HABITAT
UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
PROGRAMME DES NATIONS UNIES POUR LES ETABLISSEMENT HUMAINS



No. 3/2003

GOVERNING COUNCIL, NINETEENTH SESSION NAIROBI, 5-9 MAY 2003

PROGRAMME OF MEETINGS

Wednesday, 7 May 2003

Regional group meetings (see page 7 for further details)

8.30 a.m. – 6 p.m.

Registration (see pages 6 and 7 for further details)

PLENARY

9.30 a.m.

Sixth meeting (Conference Room 1)

Continuation of Dialogue I on Effective Decentralization
and the Strengthening of Local Authorities

Documentation: Background documentation prepared jointly by UN HABITAT
and the World Association of Cities and Local Authorities Coordination
(WACLAC), entitled “Partnership for Local Capacity Development - building
on the experiences of city-to-city cooperation”, and placed in the delegates’
pigeon holes on Sunday afternoon.

12.30 p.m.

Adjournment

2.30 p.m.

Seventh meeting (Conference Room 1)

Dialogue II on financing slum upgrading
Document: HSP/GC/19/5 and HSP/GC/19/2

5.30 p.m.

Adjournment

COMMITTEE OF THE WHOLE

9.30 a.m.

Third meeting (Conference Room 2)

Continuation of debate on agenda item 8: Work programme of the United
Nations Human Settlements Programme for the biennium 2004-2005 and
budget of the United Nations Habitat and Human Settlements Foundation for
the biennium 2004-2005.

Documents: **HSP/GC/19/8 dated 8 April 2003** which replaces HSP/GC/19/8
dated 26 November 2002; HSP/GC/19/8/Add.1 and Corr.1 (English only);
HSP/GC/19/9; HSP/GC/19/9/Add.1; HSP/GC/19/BD/1; HSP/GC/19/BD/2;
HSP/GC/19/INF/5; HSP/GC/19/INF/7

12.30 p.m.

Adjournment

2.30 p.m.

Fourth meeting (Conference Room 2)

Continuation of debate on agenda item 8 - Work programme of the United Nations Human Settlements Programme for the biennium 2004-2005 and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2004-2005.

Documents: HSP/GC/19/8 of 8 April 2003; HSP/GC/19/8/Add.1 and Corr.1 (English only), HSP/GC/19/9; HSP/GC/19/9/Add.1; HSP/GC/19/BD/1; HSP/GC/19/BD/2; HSP/GC/19/INF/5; HSP/GC/19/INF/7

Agenda item 9 - Proposed medium-term plan of the United Nations Human Settlements Programme for the period 2006-2009.

Document: HSP/GC/19/10

Agenda item 10: Coordination matters:

1. Cooperation between the United Nations Human Settlements Programme and the United Nations Environment Programme; *Document:* HSP/GC/19/11
2. Cooperation with agencies and organizations within the United Nations system, intergovernmental organizations outside the United Nations system and non-governmental organizations; *Document:* HSP/GC/19/12
3. Matters arising out of the resolutions of major legislative organs of the United Nations and other intergovernmental bodies brought to the attention of the Governing Council; *Document:* HSP/GC/19/13

DRAFTING COMMITTEE (Conference Room 3)

9.30 a.m.

Consultations on draft resolutions
Document: HSP/GC/19/3/Add.1

12.30 p.m.

Adjournment

2.30 p.m.

Consultations on draft resolutions
Document: HSP/GC/19/3/Add.1

9.30 a.m.

WORKING GROUP ON THE RULES OF PROCEDURE OF THE GOVERNING COUNCIL (Conference Room 4)

Document: HSP/GC/19/3/Add.2

SUMMARY OF MEETINGS HELD ON TUESDAY, 6 MAY 2003

PLENARY – THIRD MEETING

At the opening of the third meeting of the Plenary, the President informed delegates that the Bureau had taken a decision that the deadline for the submission of all new draft resolutions would be 6.30 p.m. on Tuesday, 6 May 2003. He also proposed to close the list of speakers for the high-level segment of Plenary at 10.15 a.m. on the same day.

The Plenary then continued with the general debate on agenda items 4 and 5. Statements were made by Algeria, Bangladesh, Brazil, Burundi, Cameroon, Democratic Republic of the Congo, Gambia, Holy See, Indonesia, Israel, Malaysia, Namibia, Nigeria, Palestine, Philippines, Republic of Korea, Rwanda, Spain, Tunisia, Uganda, United Republic of Tanzania and Zambia. The Plenary then concluded its general debate on agenda items 4 and 5.

PLENARY – FOURTH MEETING

Dialogue I on Effective Decentralization and the Strengthening of Local Authorities – Part 1 on Effective Decentralization

The meeting was opened by the President of the Governing Council, who then handed moderation of the meeting to Mercedes Bresso, President of the World Associations of Cities and Local Authorities Coordination (WACLAC) and United Towns Organization (UTO). The Dialogue on Effective Decentralization showed the dynamics between central and local governments and the commitments required by Governments in order to achieve effective decentralization.

Distinguished panelists from academic, policy and multilateral organizations presented a variety of perspectives on the topic of decentralization. There were also interventions by Belgium, Burkina Faso, France, Greece (on behalf of the European Union and the 10 accession States from Eastern and Central Europe), Holy See, India, Indonesia, Lesotho, Switzerland, Uganda, United Republic of Tanzania, the United States of America and the Rio Urbano Foundation.

At the conclusion of the Dialogue, a representative of the International Union of Local Authorities summarized the discussion. The meeting, which had started at 3 p.m., adjourned at 6 p.m.

PLENARY – FIFTH MEETING

Dialogue on Effective Decentralization and the Strengthening of Local Authorities. At the fifth meeting of the plenary, the first part of the Dialogue on Effective Decentralization and the Strengthening of Local Authorities was completed. The Dialogue had been opened by the President of the Governing Council, who had then turned over the moderation of the meeting to the President of WACLAC and UTO, who in turn had introduced the subject of decentralization.

Following brief presentations by experts, a discussion ensued. Statements and observations were made by Belgium, Burkina Faso, France, Greece (on behalf of the European Union and the 10 accession States from Eastern and Central Europe), the Holy See, India, Indonesia, Lesotho, Switzerland, Uganda, the United Republic of Tanzania, the United States of America and the Rio Urbano Foundation.

At the conclusion of the Dialogue, a representative of the International Union of Local Authorities summarized the discussion. The meeting, which had started at 3 p.m., adjourned at 6 p.m.

COMMITTEE OF THE WHOLE – SECOND MEETING

Prior to consideration of agenda item 8, statements were made on agenda item 6 by Greece (on behalf of the European Union) and Sudan.

During consideration of agenda item 8, statements were made by representatives of Burkina Faso, Egypt, Greece (on behalf of the European Union), Indonesia, Japan, Norway and Sudan. UN-HABITAT Executive Director responded to points raised in these statements. In response to proposals from the floor, it was decided to establish an open-ended informal working group to identify and elaborate on points raised for advancement and conclusion with the Chair of the Committee of the Whole, acting as the Convener, this group would commence its work on Wednesday, 7 May 2003 at 9.30 a.m. After completion of its work, the group would transform itself back to its official status as the Committee of the Whole and continue its consideration of agenda item 8.

DRAFTING COMMITTEE

The Drafting Committee met in two informal sessions, the morning session and the afternoon session, during which the Committee adopted, with amendments, the following draft resolutions:

L.3/rev.1: Cooperation between the United Nations Human Settlements Programme and the United Nations Environment Programme,

L.4/L.6 combined: Implementing and monitoring the goal of the United Nations Millennium Declaration on improving the lives of slum dwellers,



L.11/rev.3: Urban-rural linkages and sustainable urbanisation,

L.14/rev.1: Enhancing the engagement of youth in the work of UN-HABITAT,

L.16/rev.2: Countries with economies in transition.

Significant progress was also made on resolutions L.2/rev.4, L.5/rev.2 and L.7/rev.4. Each still has a few paragraphs outstanding.

The Drafting Committee will resume its work on Wednesday at 9.30 a.m.

PARALLEL EVENT ON UN-HABITAT AND THE MILLENNIUM DEVELOPMENT GOALS

The Executive Director, Mrs Anna Tibaijuka, opened the event by highlighting the importance of the Millennium Development Goals and UN-HABITAT's role in improving the lives of slum dwellers. The panel then presented:

- The role of the UN Millennium Development Goal Taskforce 8: Improving the Lives of Slum Dwellers where the intention is to complement ongoing efforts.
- How UN-HABITAT has organized itself to achieve the goal, e.g., by efficiently assisting partners, particularly at the national and local levels through its advocacy instruments, monitoring capacities and operational activities.

Due to lack of time, the debate limited its discussion to the issue of the capability of local planning institutions, especially as it relates to monitoring at the local level.

SECONDARY PARALLEL MEETINGS

Youth Round Table

In the morning there was a presentation from UN-HABITAT entitled "Overview on Youth Crime Prevention and Youth Employment" and another by Youth for Habitat.

In the afternoon, presentations were made by UN-HABITAT on "Youth Profile Tool Development: A panel case study of Dar es Salaam, Nairobi, Yaounde, Port Moresby and Malindi". Also presented was the Strategy for Urban Youth in Africa. UNESCO presented its Growing up in Cities project.

Challenges Facing Legislators in Enhancing Good Governance at the Local Level (Parliamentarians)

Parliamentarians met from 10:12 a.m. to 12:30 p.m. to discuss "Challenges Facing Legislators in Enhancing Good Governance at the Local level" The lively discussion covered challenges ranging from capacity-building, institutional strengthening to availability of appropriate legal instruments and resources.

United Nations Advisory Committee of Local Authorities

The Executive Director, Mrs. Anna Kajumulo Tibaijuka, welcomed, distinguished members of the Advisory Committee of Local Authorities (UNACLA) to the 7th meeting of this high-level Committee, in Nairobi. She reiterated the core message of the coalition for sustainable urbanization and stressed that sustainable development cannot be achieved without sustainable urbanization, and that local capacity development is a key prerequisite. Mrs. Tibaijuka re-affirmed the importance of the advocacy role of UNACLA and recognized the advisory work done by its members in assisting UN-HABITAT at the regional and local levels in the implementation of the Habitat Agenda.

The Executive Director took the opportunity of the unique context of the nineteenth session of UN HABITAT's policy-making body, which is meeting for the first time in its newly elevated status from a Commission to a fully fledged Governing Council to look back on the history of UNACLA. The Committee was created by resolution 17/18 to enable the exchange of information on shelter and sustainable human settlements at the local level, strengthen the dialogue between local authorities, central governments and the United Nations system in the implementation of the Habitat Agenda, and offer a positive and innovative vision of the future of the world's cities.

Mrs. Tibaijuka also thanked the UNACLA secretariat for the dedication of its members and for their continued efforts in the service of the Committee. However, considering new challenges and the new status of the UN HABITAT

Programme, the Executive Director encouraged the Committee Members to think of new ways of strengthening the administrative structure of UNACLA. She proposed the establishment of an ad hoc review group to reassess and revive the existing rules of procedure and present its report to the Committee at its next meeting for further consideration.

The Distinguished Members of UNACLA agreed with the proposal and ended their consultations with a discussion on the possibility of creating a UNACLA Intranet to facilitate the exchange of information on substantive issues of mutual interest such as the Dialogue on Decentralization, city-to-city cooperation, the Cities Alliance and other regional development partnerships. Brief presentations on the progress made in the context of decentralization and city-to-city cooperation were also made by the secretariat of UN-HABITAT.

PARALLEL EVENTS

Wednesday, 7 May 2003

12.30 - 2.30 p.m.

Reconstruction and recovery following conflict and natural disasters (Conference 1)

Focal Point: P. Taylor (Ext. 3342)

Thursday, 8 May 2003

12.30 - 2.30 p.m.

Operational activities (Conference Room 1)

Focal Point: D. Biau (Ext. 3210)

Friday, 9 May 2003

12.30 - 2.30 p.m.

The future of cities (Conference Room 1)

Focal Point: D. Okpala (Ext. 3041)

SECONDARY PARALLEL MEETINGS

Wednesday, 7 May 2003

10 – 11 a.m.

Iraq/Afghanistan programme exchange of experience (Conference Room 5) Closed meeting

Focal Point: A. Hakizimana (Ext. 4741)

10 a.m. – 4.30 p.m.

Localizing the Habitat Agenda for urban poverty reduction: making partnerships work (ICAO Meeting Room (I Block)) Closed meeting

Focal Points: N. Mutizwa-Mangiza (Ext. 3045), Prof. S. Yahya, Ms. W. Taylor

10 a.m. – 12.30 p.m.

Youth round table (Conference Room 6)

Focal Point: A. Krishnan (Ext. 3870)

1 – 2.50 p.m.

Seminar on gender and slum upgrading (UNESCO Meeting room C 224)

Focal Point: L. Kiwala (Ext. 3025)

1.30 – 3.30 p.m.

Best Practices Book launch and open house (Conference Room 3)

Focal Point: W. Seaforth (Ext. 3342)

2.30 – 5.30 p.m.

CCGHS/Com HABITAT planning meeting (Conference Room 8)

Focal Points: D. Franklyn (Ext. 3322), Manji (Tel. 0721-523-199)

3 – 5 p.m.

Urban governance index meeting (Conference Room 7)

Focal Point: F. Szilard (Ext. 3799)

3 – 5 p.m.	HIV/AIDS and human settlements (Conference Room 6) Focal Points: G. Muli-Musiime (Ext. 3208), D. Mehta (Ext. 3414)
5.30 – 7 p.m.	Presentation of the Universal Forum of Cultures and the World Urban Forum (Barcelona 2004) – Old Cafeteria Closed meeting Focal Point: A. Zubillanga
Thursday, 8 May 2003	
10 a.m. – 4 p.m.	Youth round table (Conference Room 6) Focal Point: A. Krishnan (Ext. 3870)
10 – 11 a.m.	Kenya Alliance for the Advancement of Children (Tent - Behind M Block) Focal Points: R. Wangari/A. Krishnan (Ext. 3870)
10 a.m. – 12 p.m.	International Architects, Designers, Planners for Social Responsibility (Conference Room 8) Focal Points: J. Morgan/A. Krishnan (Ext. 3870)
1 – 2.30 p.m.	Homelessness in developing countries (Conference Room 3) Focal Point: J. Inge (Ext. 3884)
2.30 – 4.30 p.m.	Community local infrastructure financing facility (CLIFF) (Conference Room 8) Focal Point: N. Bain (Ext. 3691)

REGISTRATION

All participants are requested to register on arrival at the registration desk. Registration will be open from 8.30 a.m. to 6 p.m. on Thursday, 1 May up to Wednesday, 7 May. On Thursday, 8 May it will be open until noon. Delegates are reminded that the list of participants is based on the information provided by them at the time of registration and that inclusion in the list of participants is conditional upon official registration.

BADGES

Badges will be issued to participants upon registration. For security reasons, all delegates are requested to wear their badges at all times.

LIST OF PARTICIPANTS

A printout of the relevant entries for each delegation will be handed out in the meeting rooms as soon as possible. Participants are requested to check the entries carefully and hand any corrections to the registration desk as early as possible.

CREDENTIALS

In accordance with the rules of procedure of the Governing Council (rules 10 and 11), delegates are requested to hand in their credentials at the registration desk on the first day of the session. Credentials will be examined by the Bureau of the Governing Council and approved by the Governing Council on the basis of a report by the Bureau. Any questions regarding credentials should be addressed to the Secretary of the Governing Council, **Mr. J. Mungai (room M-205, Ext. 3133)**.

NGO REGISTRATION AND OTHER FACILITIES

NGOs should register at the NGO desk, located in the entrance lobby. NGO registration will be open from 8.30 a.m. to 5.30 p.m. on Thursday, 1 May up to Wednesday, 7 May. On Thursday, 8 May it will be open until noon. All NGO queries should be directed to the desk or to the NGO Liaison Officer, **Mr. A. Krishnan (room M 206, Ext. 3877)**.

MEDIA REGISTRATION AND OTHER FACILITIES

Media representatives should register at the Media Centre located on the lower level of the library. Please have a valid press card and letter from your editor to facilitate the accreditation process. Nairobi-based journalists will be given Governing Council badges upon presentation of their current UN security passes. Press registration will open on Monday, 5 May to Friday 9 May from 8.30 a.m. Media queries should be directed to officers at the Press Centre or to **Mr. S. Shankardass (room N-135, Ext. 3153)**.

REGIONAL GROUP MEETINGS

The following meeting rooms have been allocated to the regional groups for the duration of the session:

European Union	Conference Room 3 (8.30 – 9.15 a.m.)
Group of African States	Conference Room 1 (8.30 – 9.15 a.m.)
Group of Arab States	Conference Room 7
Group of Asian States	Conference Room 6 (8.30 – 9.15 a.m.)
Group of Central and Eastern European States	Conference Room 5 (8.30 – 9.15 a.m.)
Group of Latin American and Caribbean States	Conference Room 8 (8.30 – 9.15 a.m.)
Group of West European and Other States	Room CE 110 (9.00 – 9.50 a.m.)
Group of 77 and China	Conference Room 4
JUSCANZ	ICAO (Block I) (8.15 – 8.50 a.m.)

Other allocated rooms

NGOs/Youth	UNESCO Conference Room C-224
NGO daily caucus	Tent (lower concourse) near fountain
Press and media events	Press Centre (Lower level library)
Women caucus	White tent behind Block M (9 – 10 a.m.)
Prayer Room	CW-107
Francophone Africa	Conference room 4

RESERVATION OF MEETING ROOMS

Meeting rooms are available for regional groups every day before 9.30 a.m. Because of meetings of various drafting groups and special parallel events, availability during lunch hours and after the regular meetings needs to be confirmed on a daily basis with **Mr. D. Franklyn, room M-200, Ext. 3322** or **Ms. E. Mutua, room R-111, Ext. 3394**.

MEETING TIMES

The normal meeting times will be 9.30 a.m. to 12.30 p.m. and 2.30 p.m. to 5.30 p.m. The daily programme will be posted on the notice board at the main lobby of the United Nations Office, Gigiri, and will appear in the daily *Journal*.

DOCUMENTATION

Official Governing Council documents are available at the document distribution centre behind the registration desk from 9.30 a.m. daily. Thereafter, the documentation centre will remain open every day of the session from 8 a.m. to 6.30 p.m. Special tables are placed in the corridors near Conference Rooms 1 and 2 for non-official documentation and information materials.



SEATING ARRANGEMENTS

Charts indicating the seating arrangements for Plenary and the Committee of the Whole remain unchanged.

JOURNAL

A daily *Journal* will be issued during the Governing Council. Any delegation wishing to have an announcement included in the *Journal* should contact **Ms. J. Nyakairu, room N-138, Ext. 4502.**

LIST OF SPEAKERS

Participants wishing to speak in the general debate in plenary are requested to communicate their requests to the secretariat (**Ms. J. Omondi, Room M-205 Ext. 3132**). Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of government delegations and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items in the Committee of the Whole should contact the Secretary of the Committee, Mr. S. Erguden, in Conference Room 1.

DISTRIBUTION OF STATEMENTS AND OTHER DOCUMENTS BY DELEGATIONS

It is essential that texts of prepared speeches be made available to the secretariat in advance of delivery. **Seventeen copies** of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators, etc. Delegations wishing to have the texts of their representative's statements generally distributed are requested to supply **250 copies** of those statements to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should provide at least 200 copies to **Mr. D. Franklyn, room M- 200, Ext. 3322.**

DOCUMENTS DISTRIBUTION FOR DELEGATES

Participants are requested to inform the secretariat of the number of documents required for use by their delegations by completing the relevant form which will be available at the documents distribution counter at the United Nations Office, Gigiri.

RECEPTIONS

Delegations wishing to hold receptions may obtain assistance in scheduling them from the secretariat. They should contact Ms. J. Omondi room M-205, Ext. 3132.

BILATERAL MEETINGS WITH THE EXECUTIVE DIRECTOR

Delegations wishing to have bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, **Ms. V. Khehar in room M-305, Ext. 5002.**

TELEVISION MONITORS

The proceedings of public meetings in Conference Rooms 1 and 2, as well as press conferences, can be viewed on the television monitors situated in the lobby.

EXHIBITION AND PUBLICATIONS

UN-HABITAT and its partners have an exhibition depicting a wide range of human settlement activities worldwide. The display can be seen in and around the lobby of the main entrance. The exhibitions incorporate a display of titles recently published by UN-HABITAT and Habitat Agenda partners. A major exhibition on “Shack-Chic” from South Africa and one from Colombia on Colombian architecture will be formally opened. There will also be a presentation on the second World Urban Forum to be held in Barcelona in 2004.

On Wednesday, 7 May, there will be a demonstration on manufacturing new low-cost building material, the “HABITAT-block”. The material will be used in UN-HABITAT’s slum upgrading projects in Kenya. The focal point for this demonstration is **Rainer Nordberg on 0733-881 028**

Participants interested in acquiring individual publications should complete the request forms available in the lobby area, while delegates wishing to exhibit their materials should contact **Mr. A. Kalsi, on Ext. 3124**.

SERVICES FOR DELEGATES

Video conferencing

Video conferencing facilities should be booked through **Francis Gichomo, UNON/ITS Ext. 3081**, location W-135, who will also book requests for technical assistance to set up the call and operate the equipment during a session, if required. This assistance is charged separately. Please visit <http://www.unon.org/restrict/intranet/its/> for the current charges.

Internet Café

Free Internet access is available at the Internet Café, located behind the Delegates Lounge on the lower concourse and in the Main Library on the upper concourse.

Library Services

A Library and reference service will be available for all delegates and staff members at the Main Library from 8.30 a.m. to 7.00 p.m. Services include:

- Reference searches on general and human settlements issues using databases such as Dialog, Lexis-Nexis, Proquest Direct
- UN Documentation searches (HS documents, General Assembly documents, ECOSOC, etc.)
- Retrieval of UN-HABITAT’s publications

General inquiries on the services and any reference queries on substantive issues can be addressed to **Anne Fraser (Ext. 4229 or Ext. 3105)**.

Queries on UN-HABITAT’s Publications and United Nations official documentation can also be addressed to **Daniel Mukangura (Ext. 4317)**.

Commissary

Access to the United Nations duty free shop will be extended for the duration of the session to all heads of delegations and their deputies, after they have officially registered their participation. The Commissary is situated on the lower concourse. Commissary barcodes will be provided at the registration desk. The Commissary will be open from 9 a.m. to 6 p.m. on weekdays.

Gift Centre

The United Nations Gift Centre, situated adjacent to the Commissary, will be open from 8.30 a.m. to 6 p.m. on weekdays. It has a large and varied list of items available, including souvenirs, mementos and gift items from different United Nations agencies as well as from different countries.

Hotel reservations, airport transfers and transport for delegates

Participants are kindly requested to make their own hotel reservations. A list of recommended hotels in Nairobi, the rates and indication of some complementary services (including transfers from the airport to the hotels) is available on the UN-HABITAT web site, www.unhabitat.org/governingbodies/default.asp. Apollo Tours has been contracted by UNON to transfer delegates from the airport to their hotels at a cost. The special United Nations rates are available on our web site. Delegates can book, at cost, transport from their hotel to the United Nations conference center in Gigiri from a special transport desk located in the lobby of the conference center.

Travel agencies

The two United Nations travel agents, Acharya and Bunson, will be open from 9 a.m. to 6 p.m. for return bookings, re-routings, etc. Booking of tours and safaris may be also made through the travel agents. **Acharya (Ext. 2438/2439)** can be found on the lower concourse, next to the Kenya Commercial Bank, while **Bunson (Ext. 4980/4985)** is located on the upper concourse adjacent to the staff lounge.

First Aid

Emergency first aid will be available throughout the session. The services of a doctor can be obtained if required. A nurse will be on duty during meeting hours, and can be contacted in block F, room 117, Ext. 2267 or 2268. An ambulance is available 24 hours a day.

Health advisory on measures against SARS

So far there have been no cases of SARS in Kenya, but as a precautionary measure, the Kenyan Ministry of Health is following WHO recommendations and has initiated screening of all international travellers for the SARS virus.

On arrival at the airport, UN officials will be at hand to assist delegates who will be asked by Kenya Government health officers to fill in a form; delegates may also have their temperature taken. If the health officers think it necessary, delegates may be asked to step aside to answer additional questions.

During the Governing Council, if at any time a delegate feels feverish or develop a cough, cold or chest pain, he/she should immediately contact **UN Medical Services, Tel. No. 622267**. After working hours, they may contact the **UN Control Room, Tel. No.: 622999 or 622666**. Should any delegate take ill in their hotel, they should remain in the room and ask reception to call the hotel doctor or the UN at the above numbers.

For the safety of all, these precautionary measures should be adhered to by everyone attending the Governing Council.

Business Centre

The Business Centre located behind the Delegates Lounge, next to the Internet Café on the lower concourse will provide services at cost to delegates. Services available include: photocopying, word processing, telephone and fax, mobile phones, rental of office and meeting room equipment, inter alia, projectors, PCs, copiers, fax machines, etc.

Postal Services

The post office, with telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. except for Saturday and Sunday. During office hours, public phones are available inside the post office, for which cash payments may be made at the counter. Pay phones, for use with phone cards, which may be purchased from the post office, are available on a 24 hour basis outside the post office.

Telephones

Delegates are requested to refrain from using telephones at the registration desk, which are for the use of secretariat staff only. Calls to the city can be made from the telephones near the post office or from the business centre.

Banking Services

Branches of the Kenya Commercial Bank and CitiBank will be open on weekdays from 9 a.m. to 5 p.m. for the duration of the session.

Catering Facilities in the Gigiri Complex

There are three regular caterers in the UN complex contracted to provide food and beverages for breakfast and lunch as well as snacks during coffee breaks for staff and visiting delegates participating in conferences. These three caterers, which are indicated below, can also organize food and drinks for private functions, dinners and receptions.

Hotel Intercontinental

Location: Central Area, Main Cafeteria, Restaurant, Staff Lounge: International cuisine, local dishes, steaks and french fries, snacks, salad bar, fresh fruits, yogurts, beverages, tea and coffee.

Delegates Lounge: Snacks, light lunches, pastries, beverages, tea and coffee.

Contact: Ms. Grace Chege (254-2-622460/3)

Crackerjack Café

Location: Old Cafeteria: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.

Contact: Ms. S. Rajani (Tel.: 254-2-622496)

Café Royale

Location: All five coffee stations: Tea and coffee, fresh toasted sandwiches, pizzas.

Bar in Block W: Plain fries, small salads, cakes and pastries.

Tented Structure (lower level between blocks T and U): Buffet with a selection of hot meals with an added touch of flavors of Africa, fruit salads, tea and coffee.

Contact: Ms. A. Litondo & Mr. P. Hinga (Tel.: 254-2-623840)

* * *