

UN-HABITAT  
UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME  
PROGRAMME DES NATIONS UNIES POUR LES ETABLISSEMENT HUMAINS

# Journal



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No. 1/2003

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**GOVERNING COUNCIL, NINETEENTH SESSION  
NAIROBI, 5-9 MAY 2003**

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**PROGRAMME OF MEETINGS**

**Sunday, 4 May 2003**

10 a.m. – 5.30 p.m.

Registration (see pages 4 and 5 for further details)

Regional group meetings (see page 5 for further details)

**Monday, 5 May 2003**

8.30 a.m. – 6 p.m.

Registration (see pages 4 and 5 for further details)

9.45 a.m.

**Opening meeting (Conference Room 2)**

The opening meeting of the nineteenth session of the Governing Council of UN-HABITAT will take place at 10 a.m. on Monday, 5 May 2003 in Conference Room 2, United Nations Office at Nairobi, Gigiri. Delegates and guests are requested to be seated by 9.45 a.m.

His Excellency the President of the Republic of Kenya, Hon. Mwai Kibaki, CGH, M.P., arrives at the United Nations Office at Nairobi, Gigiri, to be received by the President of the Governing Council, H.E. Mr. Sid-Ali Ketrاندji, and the Executive Director of the United Nations Human Settlements Programme, UN-HABITAT, Mrs. Anna Kajumulo Tibaijuka.

H.E. the President of the Republic of Kenya signs the Distinguished Visitors Book.

H.E. the President is escorted to the Delegates' Lounge by the President of the Governing Council and the Executive Director.

10 a.m.

Opening of the session: Statement by the President of the Governing Council, H.E. Mr. Sid-Ali Ketrاندji.

Message from the Secretary-General of the United Nations, Mr. Kofi Annan, read by the Executive Director, Mrs. Anna Kajumulo Tibaijuka.

Welcoming statement by the President of the United Nations Nairobi Staff Union, Mr. Markandey Rai

Statement by the Executive Director of the United Nations Environment Programme, Dr. Klaus Töpfer

Policy statement by the Executive Director of the United Nations of United Nations-HABITAT, Anna Kajumulo Tibaijuka.

The President of the Governing Council invites the President of the Republic of Kenya to address and inaugurate the nineteenth session of the Governing Council of UN-HABITAT.

Inaugural address by His Excellency the President of the Republic of Kenya, Hon. Mwai Kibaki, CGH, M.P.

(15-minute break during which His Excellency the President of Kenya and other distinguished guests will leave at their pleasure)

## **PLENARY (Conference Room 2)**

### **First meeting**

Agenda item 1 (Election of officers).

Agenda item 2 (Credentials).

Agenda item 3 (Adoption of the agenda and organization of work).

*Documents:* HSP/GC/19/1; HSP/GC/19/1/Add.1; HSP/GC/19/INF/1, HSP/GC/19/INF/2.

### **Second meeting**

High-level segment Statement by the Executive Director, Mrs. Anna K. Tibaijuka. General debate on agenda items 4 and 5 – Activities of the United Nations Human Settlements Programme, UN-HABITAT: Progress report of the Executive Director; Follow-up to the special session of the General Assembly for an overall review and appraisal of the implementation of the Habitat Agenda.

*Documents:* HSP/GC/19/2, HSP/GC/19/2/Add.1, HSP/GC/19/2/Add.2, HSP/GC/19/3, HSP/GC/19/3/Add.1, HSP/GC/19/3/Add.2, HSP/GC/19/4, HSP/GC/19/INF/3, HSP/GC/19/INF/4, HSP/GC/19/INF/6.

12.30 p.m.

### **Adjournment**

## **PRESS CONFERENCE (Lower level of the library)**

The President of the Governing Council and UN Under-Secretary-General, Mrs. Anna Tibaijuka, Executive Director of UN-HABITAT.

### **Third meeting**

2.30 p.m.

High-level segment  
Continuation of general debate on agenda items 4 and 5

*Documents:* HSP/GC/19/2, HSP/GC/19/2/Add.1, HSP/GC/19/2/Add.2, HSP/GC/19/2/Add.3, HSP/GC/19/2/Add.4, HSP/GC/19/3, HSP/GC/19/3/Add.1, HSP/GC/19/3/Add.2, HSP/GC/19/4, HSP/GC/19/INF/3, HSP/GC/19/INF/4, HSP/GC/19/INF/6, HSP/GC/19/INF/7, HSP/GC/19/INF/8, HSP/GC/19/INF/9, HSP/GC/19/INF/10.

5.30 p.m.

### **Adjournment**

## COMMITTEE OF THE WHOLE (Conference Room 1)

2.30 p.m.

### **First meeting**

Agenda items 6 (a) and 6 (b) – Urban development strategies and shelter strategies favouring the poor; the rural dimension of sustainable urban development.

*Documents:* HSP/GC/19/5, HSP/GC/19/6.

## **RECEPTION**

6.30 p.m.

Reception hosted by the Executive Director of UN-HABITAT, Mrs. Anna Kajumulo Tibaijuka, at Gigiri, in honour of delegates attending the nineteenth session of the Governing Council.

## **PARALLEL EVENTS**

### **Monday, 5 May 2003**

10.00 a.m.

#### **Youth Round Table (Conference Room 6)**

Focal Point: A. Krishnan (Ext. 3870)

12.30 - 2.30 p.m.

#### **Water and sanitation (Conference Room 1)**

Focal Point: K. Ray (Ext. 3039)

### **Tuesday, 6 May 2003**

12.30 - 2.30 p.m.

#### **UN-HABITAT and the Millennium Development Goals (Conference Room 1)**

Focal Point: F. Tebbal (Ext. 4577)

### **Wednesday, 7 May 2003**

12.30 - 2.30 p.m.

#### **Reconstruction and recovery following conflict and natural disasters (Conference 1)**

Focal Point: P. Taylor (Ext. 3342/3128)

### **Thursday, 8 May 2003**

12.30 - 2.30 p.m.

#### **Operational activities (Conference Room 1)**

Focal Point: D. Biau (Ext. 3210)

### **Friday, 9 May 2003**

12.30 - 2.30 p.m.

#### **The future of cities (Conference Room 1)**

Focal Point: D. Okpala (Ext. 3041)

## **REGISTRATION**

All participants are requested to register on arrival at the registration desk. Registration will be open from 8.30 a.m. to 6 p.m. on Thursday, 1 May up to Wednesday, 7 May. On Thursday, 8 May it will be open until noon. Delegates are reminded that the list of participants is based on the information provided by them at the time of registration and that inclusion in the list of participants is conditional upon official registration.

## **BADGES**

Badges will be issued to participants upon registration. For security reasons, all delegates are requested to wear their badges at all times.



## LIST OF PARTICIPANTS

A printout of the relevant entries for each delegation will be handed out in the meeting room as soon as possible. Participants are requested to check the entries carefully and hand any corrections to the registration desk as early as possible.

## CREDENTIALS

In accordance with the rules of procedure of the Governing Council (rules 10 and 11), delegates are requested to hand in their credentials at the registration desk on the first day of the session. Credentials will be examined by the Bureau of the Governing Council and approved by the Governing Council on the basis of a report by the Bureau. Any questions regarding credentials should be addressed to the Secretary of the Governing Council, **Mr. J. Mungai (room M-205, Ext. 3133)**.

## NGO REGISTRATION AND OTHER FACILITIES

NGOs should register at the NGO desk, located in the entrance lobby. NGO registration will be open from 8.30 a.m. to 5.30 p.m. on Thursday, 1 May up to Wednesday, 7 May. On Thursday, 8 May it will be open until noon. All NGO queries should be directed to the desk or to the NGO Liaison Officer, **Mr. A. Krishnan (room M-206, Ext. 3870)**.

## MEDIA REGISTRATION AND OTHER FACILITIES

Media representatives should register at the Media Centre located on the lower level of the library. Please have a valid press card and letter from your editor to facilitate the accreditation process. Nairobi-based journalists will be given Governing Council badges upon presentation of their current UN security passes. Press registration will open on Monday, 5 May to Friday 9 May from 8.30 a.m. Media queries should be directed to officers at the Press Centre or to **Mr. S. Shankardass (room N-135, Ext. 3153)**.

## REGIONAL GROUP MEETINGS

Arrangements have been made for informal consultations to be held by regional groups at the United Office, Gigiri, on Sunday, 4 May 2003 beginning at 11 a.m. in the meeting rooms listed below:

Group of African States	Conference Room 1
Group of Asian States	Conference Room 6
Group of Central and Eastern European States	Conference Room 5
Group of Latin American and Caribbean States	Conference Room 4
Group of Western European and Other States	Conference Room 3

It is expected that the regional groups will, at these consultations, elect their respective chairpersons, nominate their candidates for the Bureau of GC/19 and consider matters of special interest to them.

The following meeting rooms have been allocated to the regional groups for the duration of the session:

Group of African States	Conference Room 1 (8.30 – 9.15 a.m.)
Group of Arab States	Conference Room 7
Group of Asian States	Conference Room 6 (8.30 – 9.15 a.m.)
Group of Central and Eastern European States	Conference Room 5 (8.30 – 9.15 a.m.)
Group of Latin American and Caribbean States	Conference Room 4 (8.30 – 9.15 a.m.)
Group of West European and Other States / European Union	Conference Room 3 (8.30 – 9.15 a.m.)
Group of 77 and China	Conference Room 8
JUSCANZ	ICAO (Block I)

Other allocated rooms:

NGOs/Youth  
NGO daily caucus  
Press and media events  
Women caucus  
Prayer Room  
Francophone Africa

UNESCO Conference Room C-224  
Tent (lower concourse) near fountain  
Press Centre (Lower level library)  
ICAO room (block I)  
CW-107  
Conference room 4 (Monday 5.30 - 6.30 p.m.)

## RESERVATION OF MEETING ROOMS

Meeting rooms are available for regional groups every day before 9.30 a.m. Because of meetings of various drafting groups and special parallel events, availability during lunch hours and after the regular meetings needs to be confirmed on a daily basis with **Mr. D. Franklyn, room M-200, Ext. 3322** or **Ms. E. Mutua, room R-111, Ext. 3394**.

## MEETING TIMES

The normal meeting times will be 9.30 a.m. to 12.30 p.m. and 2.30 p.m. to 5.30 p.m. The daily programme will be posted on the notice board at the United Nations Office, Gigiri, and will appear in the daily *Journal*.

## DOCUMENTATION

Official Governing Council documents will be available at the document distribution centre behind the registration desk from 9.30 a.m. on Sunday, 4 May. Thereafter, the documentation centre will remain open every day of the session from 8 a.m. to 6.30 p.m. Special tables are placed in the corridors near Conference Rooms 1 and 2 for non-official documentation and information materials.

## SEATING ARRANGEMENTS

Charts indicating the seating arrangements for Plenary and the Committee of the Whole are attached for information.

## JOURNAL

A daily *Journal* will be issued during the Governing Council. Any delegation wishing to have an announcement included in the *Journal* should contact **Ms. J. Nyakairu, room N-138, Ext. 4502**.

## LIST OF SPEAKERS

Participants wishing to speak in the general debate in plenary are requested to communicate their requests to the secretariat (**Ms. J. Omondi, Room M-205 Ext. 3132**). Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of government delegations and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items in the Committee of the Whole should contact the Secretary of the Committee, **Mr. S. Erguden, in Conference Room 1**.

## DISTRIBUTION OF STATEMENTS AND OTHER DOCUMENTS BY DELEGATIONS

It is essential that texts of prepared speeches be made available to the secretariat in advance of delivery. **Seventeen copies** of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators, etc. Delegations wishing to have the texts of their representative's statements generally distributed are requested to supply **250 copies** of those statements to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should provide at least 200 copies to **Mr. D. Franklyn, room M- 200, Ext. 3322.**

## DOCUMENTS DISTRIBUTION FOR DELEGATES

Participants are requested to inform the secretariat of the number of documents required for use by their delegations by completing the relevant form which will be available at the documents distribution counter at the United Nations Office, Gigiri.

## RECEPTIONS

All participants to the nineteenth session of the Governing Council are invited to the reception which will be hosted by the Executive Director of UN-HABITAT, Mrs. Anna Kajumulo Tibaijuka, in honour of delegates attending the session. The reception will be held at Gigiri, on Monday, 5 May 2003 at 6.30 p.m.

Delegations wishing to hold receptions may obtain assistance in scheduling them from the secretariat. They should contact **Ms. J. Omondi room M-205, Ext. 3132.**

## BILATERAL MEETINGS WITH THE EXECUTIVE DIRECTOR

Delegations wishing to have bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, **Ms. V. Khehar in room M-305, Ext. 5002.**

## TELEVISION MONITORS

The proceedings of public meetings in Conference Rooms 1 and 2, as well as press conferences, can be viewed on the television monitors situated in the lobby.

## EXHIBITION AND PUBLICATIONS

UN-HABITAT and its partners have an exhibition depicting a wide range of human settlement activities worldwide. The display can be seen in and around the lobby of the main entrance. A major exhibition on "Shack-Chic" from South Africa and one from Colombia on Colombian architecture will be formally opened. There will also be a presentation on the second World Urban Forum to be held in Barcelona in 2004. The exhibitions incorporate a display of titles recently published by UN-HABITAT and Habitat Agenda partners. Participants interested in acquiring individual publications should complete the request forms available in the lobby area. Delegates wishing to exhibit their materials should contact **Mr. A. Kalsi, on Ext. 3124.**

## SERVICES FOR DELEGATES

### *Video conferencing*

Video conferencing facilities should be booked through **Francis Gichomo, UNON/ITS Ext. 3081**, location W-135, who will also book requests for technical assistance to set up the call and operate the equipment during a session, if required. This assistance is charged separately. Please visit <http://www.unon.org/restrict/intranet/its/> for the current charges.

### ***Internet Café***

Free Internet access is available at the Internet Café, located behind the Delegates Lounge on the lower concourse and in the Main Library on the upper concourse.

### ***Commissary***

Access to the United Nations duty free shop will be extended for the duration of the session to all heads of delegations and their deputies, after they have officially registered their participation. The Commissary is situated on the lower concourse. Commissary barcodes will be provided at the registration desk. The Commissary will be open from 9 a.m. to 6 p.m. on weekdays.

### ***Gift Centre***

The United Nations Gift Centre, situated adjacent to the Commissary, will be open from 8.30 a.m. to 6 p.m. on weekdays. It has a large and varied list of items available, including souvenirs, mementos and gift items from different United Nations agencies as well as from different countries.

### ***Hotel reservations, airport transfers and transport for delegates***

Participants are kindly requested to make their own hotel reservations. A list of recommended hotels in Nairobi, the rates and indication of some complementary services (including transfers from the airport to the hotels) is available on the UN-HABITAT web site, [www.unhabitat.org/governingbodies/default.asp](http://www.unhabitat.org/governingbodies/default.asp). Apollo Tours has been contracted by UNON to transfer delegates from the airport to their hotels at a cost. The special United Nations rates are available on our web site. Delegates can book, at cost, transport from their hotel to the United Nations conference center in Gigiri from a special transport desk located in the lobby of the conference center

### ***Travel agencies***

The two United Nations travel agents, Acharya and Bunson, will be open from 9 a.m. to 6 p.m. for return bookings, re-routings, etc. Booking of tours and safaris may be also made through the travel agents. **Acharya (Ext. 2438/2439)** can be found on the lower concourse, next to the Kenya Commercial Bank, while **Bunson (Ext. 4980/4985)** is located on the upper concourse adjacent to the staff lounge.

### ***First Aid***

Emergency first aid will be available throughout the session. The services of a doctor can be obtained if required. A nurse will be on duty during meeting hours, and can be contacted in **block F, room 117, Ext. 2267 or 2268**. An ambulance is available 24 hours a day.

### ***Health advisory on measures against SARS***

So far there have been no cases of SARS in Kenya, but as a precautionary measure, the Kenyan Ministry of Health is following WHO recommendations and has initiated screening of all international travellers for the SARS virus.

On arrival at the airport, UN officials will be at hand to assist delegates who will be asked by Kenya Government health officers to fill in a form; delegates may also have their temperature taken. If the health officers think it necessary, delegates may be asked to step aside to answer additional questions.

During the Governing Council, if at any time a delegate feels feverish or develop a cough, cold or chest pain, he/she should immediately contact **UN Medical Services, Tel. No. 622267**. After working hours, they may contact the **UN Control Room, Tel. No.: 622999 or 622666**. Should any delegate take ill in their hotel, they should remain in the room and ask reception to call the hotel doctor or the UN at the above numbers.

For the safety of all, these precautionary measures should be adhered to by everyone attending the Governing Council.

### ***Business Centre***

The Business Center located behind the Delegates Lounge, next to the Internet Café on the lower concourse will provide services at cost to delegates. Services available include: photocopying, word-processing, telephone and fax, mobile phones, rental of office and meeting room equipment, inter alia, projectors, PCs, copiers, fax machines, etc.

### ***Postal Services***

The post office, with telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. except for Saturday and Sunday. During office hours, public phones are available inside the post office, for which cash payments may be made at the counter. Pay phones, for use with phone cards, which may be purchased from the post office, are available on a 24-hour basis outside the post office.

### ***Telephones***

Delegates are requested to refrain from using telephones at the registration desk, which are for the use of secretariat staff only. Calls to the city can be made from the telephones near the post office or from the business centre.

### ***Banking Services***

Branches of the Kenya Commercial Bank and CitiBank will be open on weekdays from 9 a.m. to 5 p.m. for the duration of the session.

### ***Catering Facilities in the Gigiri Complex***

There are three regular caterers in the UN complex contracted to provide food and beverages for breakfast and lunch as well as snacks during coffee breaks for staff and visiting delegates participating in conferences. These three caterers, which are indicated below, can also organize food and drinks for private functions, dinners and receptions.

#### ***Hotel Intercontinental***

**Location:** Central Area, Main Cafeteria, Restaurant, Staff Lounge: International cuisine, local dishes, steaks and french fries, snacks, salad bar, fresh fruits, yogurts, beverages, tea and coffee.

**Delegates Lounge:** Snacks, light lunches, pastries, beverages, tea and coffee.

**Contact:** Ms. Grace Chege (254-2-622460/3)

#### ***Crackerjack Café***

**Location:** Old Cafeteria: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.

**Contact:** Ms. S. Rajani (Tel.: 254-2-622496)

#### ***Café Royale***

**Location:** All five coffee stations: Tea and coffee, fresh toasted sandwiches, pizzas.

**Bar in Block W:** Plain fries, small salads, cakes and pastries.

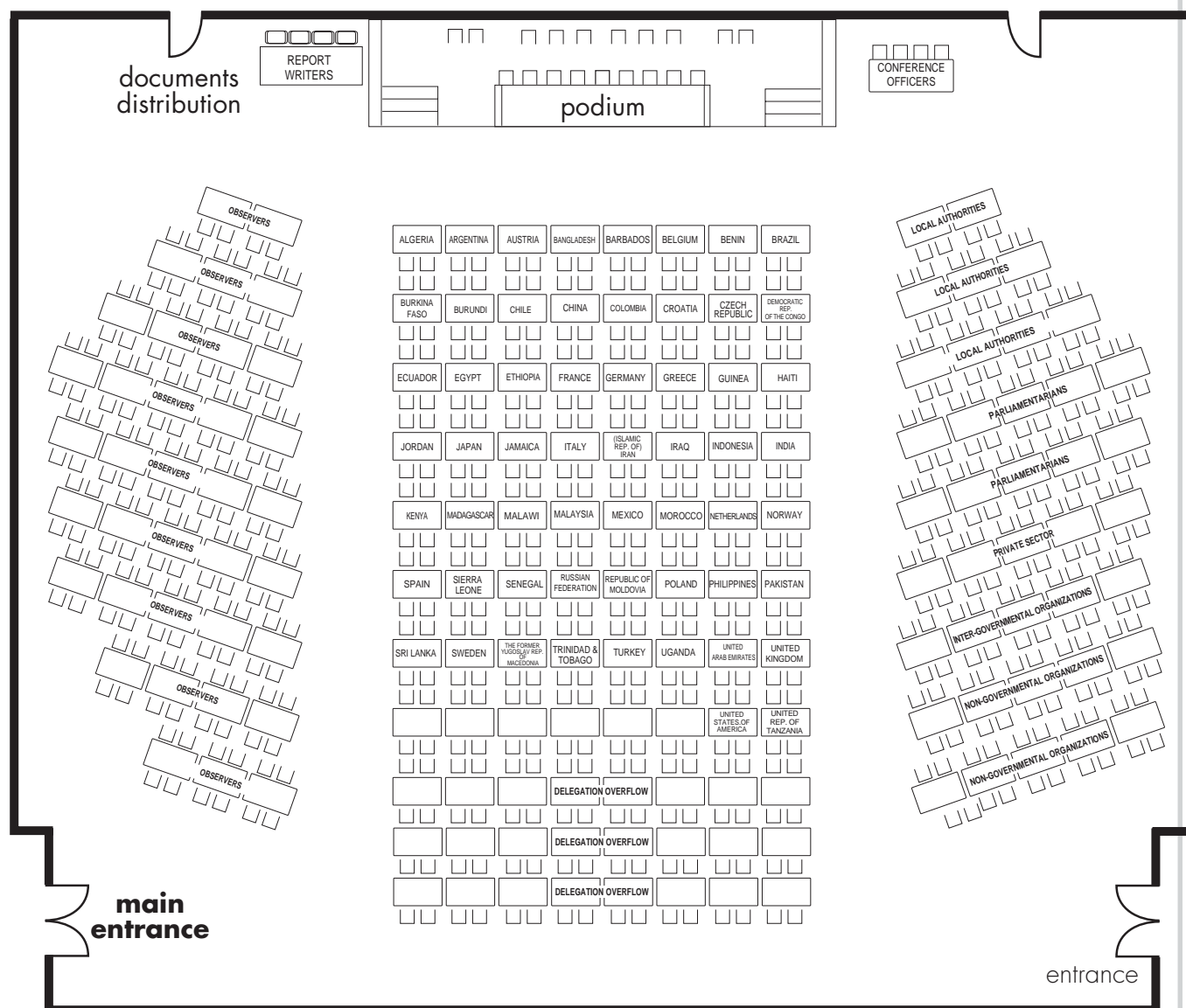
**Tented Structure (lower level between blocks T and U):** Buffet with a selection of hot meals with an added touch of flavors of Africa, fruit salads, tea and coffee.

**Contact:** Ms. A. Litondo & Mr. P. Hinga (Tel.: 254-2-623840)



SEATING ARRANGEMENTS FOR THE  
NINETEENTH SESSION OF THE  
UN-HABITAT 5 – 9 MAY 2003

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# CONFERENCE ROOM

UNITED NATIONS • GIGIRI • NAIROBI

SEATING ARRANGEMENTS FOR THE  
NINETEENTH SESSION OF THE  
UN-HABITAT GOVERNING COUNCIL 5 – 9 MAY 2003

