



UN-HABITAT

UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
PROGRAMME DES NATIONS UNIES POUR LES ETABLISSEMENT

HSP

Journal

Twentieth session of the Governing Council
Nairobi, 4–8 April 2005

No. 5/2005

Friday, 8 April 2005

PROGRAMME OF MEETINGS

11.00 a.m.

PLENARY (Conference Room 2)

Seventh meeting

Draft reports of the Committee of the Whole and draft reports of the Plenary on:

Agenda item 1: Election of officers.

Agenda item 2: Credentials.

Agenda item 3: Adoption of the agenda and organization of work.

Agenda item 4: Activities of the United Nations Human Settlements Programme (UN-Habitat): progress report of the Executive Director.

Agenda item 5:

(a): Dialogue on involvement of civil society in improving local governance;

(b): Dialogue on post-conflict, natural and human-made disasters assessment and reconstruction.

Agenda item 6: Implementing and monitoring the goal of the United Nations Millennium Declaration on improving the lives of slum dwellers.

Agenda item 7: Dialogue on decentralization and strengthening of local authorities

Agenda item 8: Dialogue on financing shelter and urban development

Agenda item 9: Work programme of UN-Habitat for the 2006–2007 biennium and budget of the United Nations Habitat and Human Settlements Foundation for the 2006–2007 biennium

Agenda item 10: Coordination matters:

(a) Cooperation between UN-Habitat and the United Nations Environment Programme;

(b) Cooperation with agencies and organizations within the United Nations system, intergovernmental organizations outside the United Nations system and non-governmental organizations;

(c) Matters arising out of the resolutions of major legislative organs of the United Nations and other intergovernmental bodies which are brought to the attention of the Governing Council.

Agenda item 11: Themes for the twenty-first and other future sessions of the Governing Council.

Documents: HSP/GC/20/1 and Add.1 and Add.2; HSP/GC/20/INF/1 to INF/10; HSP/GC/20/2, Add.1, 2, 4, and 5; HSP/GC/20/3 and Add.1; HSP/GC/20/4 and 5; HSP/GC/20/6 and Add.1; HSP/GC/20/9, Add.1 and 2; HSP/GC/20/BD/1, 2 and 3; HSP/GC/20/10 to 13.

1.00 p.m.

Adjournment

3.00 p.m.

Eighth meeting

Draft resolutions from the Drafting Committee

Agenda item 12: Other matters.

Agenda item 13: Provisional agenda and other arrangements for the twenty-first session of the Governing Council.

Agenda item 14: Adoption of the report of the session.

Agenda item 15: Closure of the session.

Documents: HSP/GC/20/14 and 15

6.00 p.m.

Adjournment

10.00 a.m. **COMMITTEE OF THE WHOLE (Conference Room 2)**
 Draft reports on agenda item 10: Coordination matters and agenda item 11: Themes for the twenty-first and other future sessions of the Governing Council.

Original documents: HSP/GC/20/BD/3; HSP/GC/20/10 to 13.

10.00 a.m. **DRAFTING COMMITTEE (Conference Room 1)**
 Consultations on draft resolutions

GROUP MEETINGS: The following meeting rooms have been allocated.

African Group		Conference Room 1
Arab Group		Conference Room 2
Asian Group		Conference Room 7
Central and Eastern European Group (CEE)		Conference Room 8
European Union	8 a.m. – 9.30 a.m.	Conference Room 3
	1 p.m. – 3 p.m.	
Group of 77	1:45 p.m. – 3 p.m.	Conference Room 1
GRULAC		Conference Room 4
JUSCANZ	9 a.m.	Conference Room 6
WEOG	9.30 a.m. – 10 a.m.	Room R-310
NGOs	8 a.m. – 9 a.m.	C-226 (UNESCO)
Women's Caucus	9 a.m. – 10 a.m.	Conference Room 5
Contact group on HSP/GC/20/L.8/Rev.3 and L.12/Rev.2	10 a.m.	Conference Room 3
<i>Other allocated rooms and offices</i>		
President of the Governing Council		Conf. East 110 (behind Plenary)
Secretary to the President of the Governing Council		Conf. East 111
Rapporteur		Conf. East 112
Press and media office		Upper library
Press conference room		Lower library
Prayer/Meditation room		Conf. West 107 (behind Delegates' Lounge)
Earth Negotiations Bulletin		Old Press Room
UNON Conference Services		R and S block, ground floor

PARALLEL EVENTS

Friday, 8 April

1 p.m. – 1.30 p.m.	Closing Press Conference by the Executive Director and the President of the Governing Council	Press Conference Room
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ANNOUNCEMENT

The Executive Director of UN-Habitat, Mrs. Anna Kajumulo Tibajuka, received H. E. Mr. Witold Gorski, Polish Under Secretary of State and Deputy Minister of Infrastructure on Thursday, 7 April 2005 and signed an agreement between the Government of the Republic of Poland and UN-Habitat on the establishment of a UN-Habitat office in the Republic of Poland. The office will contribute to the effectiveness of international cooperation in the field of shelter for all and sustainable development of human settlements in Central and Eastern Europe.

Evaluation forms will be distributed to delegates of the twentieth session of the Governing Council. The forms will be distributed today in all conference rooms where meetings are taking place. Please take a few minutes to complete the form; your feedback will help UN-Habitat improve the planning and preparation of future sessions of the Governing Council.

SUMMARY OF MEETINGS HELD ON THURSDAY 7 APRIL 2005

COMMITTEE OF THE WHOLE – FOURTH AND FIFTH MEETINGS

The Committee of the Whole, chaired by H. E. Mr. Bernd Braun, Permanent Representative of Germany to UN-Habitat, held two meetings and completed the consideration of agenda item 10, Coordination matters, and agenda item 11, Themes for the twenty-first and other future sessions of the Governing Council.

The Committee also adopted draft reports on item 5, Special themes, item 6, Implementing and monitoring the goal of the United Nations Millennium Declaration on improving the lives of slum dwellers, and item 9, Work programme of UN-Habitat for the 2006–2007 biennium and budget of the United Nations Habitat and Human Settlement Foundation for the 2006–2007 biennium.

In considering item 10, Coordination matters, the Committee decided to establish a group of Friends of the Chair, led by the representative of the European Union, with members from Colombia, Finland, Indonesia, Mexico, Nigeria, South Africa and Uganda to prepare the Chair's summary on issues which will be considered by the thirteenth session of the Commission on Sustainable Development. After their consultation, which commenced immediately after the fourth meeting, the Friends of the Chair reached agreement on the summary, which was distributed to delegates at the fifth meeting of the Committee of the Whole. Copies of the Chair's summary were distributed to all delegates through the normal documents distribution process also.

One issue in the Chair's summary remained outstanding, with the agreement that its last sentence would adopt the formulation of the resolution on the Millennium Development Goal target.

The Committee of the Whole will reconvene on Friday, 8 April at 10 a.m. in Conference Room 2 to finalize the adoption of the remaining sections of the report.

DRAFTING COMMITTEE

On Thursday, 7 April the Drafting Committee convened in formal morning and afternoon sessions to continue its deliberations. The Committee reached consensus on draft resolutions GC/20/CRP.1 on youth and human settlements, GC/20/CRP.2 on the establishment of the African Ministers' Conference on Housing and Urban Development (AMCHUD), GC/20/CRP.3 on the preservation and sustainable development of oases, and L2/Rev.3 on post-conflict, natural and human-made disaster assessment and reconstruction. Major progress was made on draft resolution GC/20/CRP.4, a resolution on the least developed countries, and GC/20/CRP.5, on access to basic services for all.

Draft resolutions L8/Rev.3 on implementing and monitoring the goal of the United Nations Millennium Declaration on improving the lives of slum dwellers, L12/Rev.2 on Habitat programme managers and regional offices, and L9/Rev.2 on gender equality in human settlements development were referred to a parallel drafting group chaired by the President of the Governing Council, H. E. Mr. Petr Kopriva.

The Drafting Committee reconvened on Thursday evening at 8 p.m. in formal session to continue its deliberations.

PARALLEL EVENTS

Millennium Project Task Force 8

The two co-Chairs of the Millennium Project Task Force on Improving the lives of Slum Dwellers, Mr. Pietro Garau of the University of Rome and Mr. Elliot Sclar from Columbia University, New York, launched the Task Force's report, "A Home in the City". The core message of the report was that Target 11 of Millennium Development Goal 7 on improving the lives of slum dwellers was originally formulated to include both slum regularization and upgrading of existing slums, and preventing new slum formation, and that it is reachable through partnership approaches involving all partners (international, national and local) and, above all, the urban poor themselves. Other panelists were Mr. Daniel Biau, UN-Habitat Deputy Executive Director, Mr. Mark Hildebrand, Manager, Cities Alliance, and Ms. Ann Wanjiru, GROOTS, Kenya.

Civil Society Caucus

The civil society caucus deliberated the inclusion of civil societies in the Drafting Committee. It was felt that, since civil societies were not only the watchdogs of Governments but also partners in implementation processes, they must be represented in the drafting of resolutions which would later affect them. They suggested that an NGO web site should be considered which would update members on activities and ease communications with partners worldwide. The caucus also proposed that a fundraising foundation should be created.

DELEGATES' GUIDE

REGISTRATION: Delegates are requested to register, on arrival, at the registration desk in the Visitor's Pavilion at the entrance to the United Nations complex. Registration will be open from Saturday, 2 April 2005 at 10 a.m. to 5.30 p.m. and will continue until Thursday, 8 April from 8 am until noon. Delegates are reminded that the list of participants is based on the information provided by them at the time of registration and that inclusion of their names in the list of participants is conditional upon official registration. Delegates sponsored by the United Nations can obtain all the information necessary about their expenses at the registration desk.

BADGES: Badges will be issued to participants upon registration. For security reasons, delegates are requested to wear their badges at all times.

LIST OF PARTICIPANTS: A list of delegations will be available from Tuesday, 5 April at the documents distribution area. Delegates are asked to notify the information desk of any corrections which may be required.

CREDENTIALS: Pursuant to rules 15 and 16 of the Governing Council's rules of procedure, delegates must have presented their credentials to the registration desk by the end of the first meeting of the session. Credentials will be examined by the Bureau of the Governing Council and approved by it. Questions may be addressed to the Secretary of the Governing Council, **Mr. J. Mungai (room M-205, Ext. 3133, e-mail: Joseph.Mungai@unhabitat.org)**.

NGO REGISTRATION AND OTHER FACILITIES: NGOs should register at the NGO desk at the Visitor's Pavilion. Registration will start on Saturday, 2 April 2005 at 8 a.m. and continue daily until Thursday, 8 April at noon. All NGO queries should be directed to the Civil Society desk or to the NGO Liaison Officer, **Mr. A. Krishnan (room M-206, Ext. 3870, e-mail: Anantha.Krishnan@unhabitat.org)**. Only accredited NGOs may attend the Governing Council.

MEDIA REGISTRATION AND FACILITIES: Correspondents who already have a valid United Nations grounds pass for Nairobi or New York do not need additional accreditation for the session. All others will require United Nations accreditation. To receive accreditation, media representatives will be required to present a letter of assignment, one form of valid ID (e.g., press card, work ID, driver's license, passport) and proof of media affiliation. These items should be presented when registering for the session at the Visitors' Pavilion. For online accreditation, please visit www.unicnairobi.org and click on media accreditation.

The Media Centre in the upper library will be open during meeting hours. For more information please contact e-mail habitat.press@unhabitat.org or **Mr. Sharad Shankardass (+254 20 623153), e-mail: Sharad.Shankardass@unhabitat.org, or Zahra Hassan (+254 20 623151), e-mail: Zahra.Hassan@unhabitat.org**.

RESERVATION OF MEETING ROOMS: Meeting rooms are available for Regional Groups every day before the regular scheduled meetings. Because of meetings of the various drafting groups and parallel events, availability during lunch hours and after regular meetings must be confirmed on a daily basis with **Mr. D. Franklyn, room M-200, Ext. 3322 or Ms. R. Kottonya, room M 202, Ext. 3903**.

Alternative meeting rooms may have to be provided. Requests for office space and equipment can also be directed to **Mr. D. Franklyn**. Equipment will be provided at cost. Given the limited availability of office space, requests will be handled on a first come, first served basis.

SEATING ARRANGEMENTS: Charts indicating the seating arrangements for Plenary and the Committee of the Whole are attached for information.

MEETING TIMES: Official meeting times are from 10.00 a.m. to 1.00 p.m. and 3.00 p.m. to 6.00 p.m. The daily programme will be posted on the notice board at the United Nations Office, Gigiri, and will appear daily in the *Journal*.

DOCUMENTATION: The main pre-session documents for the meetings are dispatched to the national focal points. Documents are also available on the UN-Habitat web site at www.unhabitat.org/gc/gc20 and pre-session documents will be provided as part of the delegates' information kit. Official documents will be available at the documents distribution centre behind the registration desk. Non-official documents will be available from a specially dedicated area in the corridor next to the Delegates' Lounge.

PREVIOUS GC DOCUMENTS: Delegates who require documents of previous Governing Council sessions or other United Nations documentation may ask the Library or call the reference desk staff **Stella Muthoka, Daniel Mukangura and Joseph Gichuki on Exts. 1017, 1214 or 3723**.

DOCUMENTS DISTRIBUTION FOR DELEGATES: Participants must inform the secretariat of the number of documents required for use by their delegations by completing the relevant form, which will be available at the documents distribution counter at the United Nations Office, Gigiri.

DISTRIBUTION OF STATEMENTS AND OTHER DOCUMENTS BY DELEGATIONS: It is essential that texts of prepared speeches be made available to the secretariat **before** delivery. Seventeen copies of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators, report writers etc. Delegations wishing to have the texts of their representatives' statements generally distributed are requested to supply **250 copies** of those statements to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should provide at least **200 copies** to **Mr. D. Franklyn, room M- 200, Ext. 3322.**

JOURNAL: A daily *Journal* will be published during the Governing Council. Any delegation wishing to place an announcement in the *Journal* should contact **Mr. R. Rollnick, Ext. 3988, e-mail: Roman.Rollnick@unhabitat.org.**

EXHIBITION: Exhibits are on display in the upper and lower lobbies. Exhibitors wish to take part in the Governing Council exhibition should notify UN-Habitat as soon as possible with exact requirements for their exhibition space (**Ms. Jane Nyakairu, Tel +254 20 624502**). United Nations contracted clearing agents for exhibition materials and equipment are **Urgent Cargo Handling Limited (+254 20 624347)** and **Markfirst (+254 20 624379)**.

LIST OF SPEAKERS: Participants wishing to speak in the general debate in plenary are asked to contact the secretariat (**Ms. A. Mugeni, room M-205, Ext. 4208**). Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of Government delegations and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items in the Committee of the Whole should contact the Secretary of the Committee, **Mr. M. Halfani, in Conference Room 1.**

BILATERAL MEETINGS WITH THE EXECUTIVE DIRECTOR: Delegations seeking bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, **Ms. R. Kalaule in Room M 305 Ext. 5002** and **Ms. N. Kangethe in Room M 305 Ext. 5006.**

RECEPTIONS: Delegations wishing to hold receptions may obtain assistance from the secretariat. They should contact **Ms. J. Omondi, room M-205, Ext. 3132.**

TRANSPORT: Delegates will be met at the airport by UN-Habitat staff, who will assist the delegates in processing their entry into Kenya. The United Nations has contracted Apollo Tours and Travel Ltd. to help provide transport. Their rates are given below:

From airport to hotel by car	\$10
Bus transfers within Nairobi (min. 8 people)	\$5
Transfers to Safari Park and Windsor hotels by car	\$12
Transfers to Safari Park and Windsor hotels by bus (min. 8)	\$6
Full day hire of chauffeur driven Mercedes-Benz	\$200

PARKING: Access to the Gigiri Compound for the period of the twentieth session of the UN-Habitat Governing Council will remain open to all official embassy vehicles and drivers. For those vehicles used by embassies without diplomatic number plates, please forward details of the vehicle and driver to **UNON Security (Fax: +254 20 623939)**, to the **attention of Mr. Simon Mwinzi**. To help the Security Officers identify these vehicles, please ensure that an A4 sized label (landscape) is placed inside each vehicle indicating clearly, on the front windscreen, the vehicle number (top) and the name of the delegation (below). Drivers' passes must also be obtained, in advance, from the Visitors Pavilion; details of the driver should be sent separately to **Ms. Maria Fernandes (Fax: +254 20 623930)**.

Parking of these vehicles is restricted to the Delegates' parking area. Because of the limited parking facilities within the complex, it is preferred that embassy vehicles without diplomatic number plates should limit their business within the complex to dropping off and collecting their passengers. Such vehicles should depart the complex immediately upon completion of such tasks.

SERVICES FOR DELEGATES

Internet Café: Free Internet access is available from the Internet Café, located behind the Delegates' Lounge on the lower concourse and in the Library where a special area will be put aside for the media.

Television monitors: The proceedings of public meetings in Conference Rooms 1 and 2, and also press conferences, may be viewed on the television monitors situated in the lobby.

Business Centre: The Business Centre, located behind the Delegates' Lounge next to the Internet Café on the lower concourse will provide services at cost to delegates. Services available include photocopying, word processing, telephone and fax, mobile phones, rental of office and meeting room equipment, including projectors, PCs, copiers, fax machines and so on.

Videoconferencing Facility: Videoconferencing facilities are available at the conference centre. For bookings please contact **Mr. Francis Gichomo (Ext. 3081)**.

UN-Habitat Shop: The UN-Habitat shop, located on the lower concourse next to the Commissary and opposite the Kenya Commercial Bank, will be open from 8.30 am to 5 pm on weekdays. It will stock UN-Habitat publications and souvenirs such as watches, mugs, T-shirts and gift items made locally in Kenya.

Commissary: Access to the United Nations Commissary will be available to all registered heads and deputy heads of Government delegations and of United Nations and intergovernmental organizations. Commissary passes will be provided at the Registration Desk. The Commissary is situated on the lower concourse and will be open from 9 a.m. to 5 p.m. on weekdays and from 9 a.m. to 4 p.m. on Saturdays. For large quantities of supplies, particularly of alcoholic drinks, a letter to **Mr. Stephen Stannah, room G-213, Ext. 4569**, Head of Commercial Operations, UNON, is required.

UNICEF Greeting Card Shop: The UNICEF Greeting Card Shop, also situated next to the Commissary and opposite the Kenya Commercial Bank, will be open from 8.30 a.m. to 5 p.m. on weekdays. It has a large and varied list of items available, including greeting cards, T-shirts, wall plates, UNICEF pens, puzzles, ceramic sets, stationery, teddy bears, games, UNICEF hats and many other items.

Hotel reservations, airport transfers and transport for delegates: Participants should make their own hotel reservations. A list of recommended hotels in Nairobi, the rates and indication of some complementary services (including transfers to and from the airport) is available on the UN-Habitat web site, <http://www.unhabitat.org/gc/gc20/default.asp>. Transfers from the airport to the hotels are available at cost through Bunson Travel service on the upper concourse. Bunson Travel also have an office in the airport arrivals hall. Please note that some hotels provide transfers from the airport to the hotel and from the hotel to the United Nations conference centre free of charge to their guests.

Travel Agencies: The two United Nations travel agents at the United Nations complex (Bunson and Acharya) will be open from 9 a.m. to 5 p.m. for all local and international travel, including excursions and safaris. **Bunson (Exts. 4980/5)** is located on the upper concourse adjacent to the staff lounge. **Acharya (Exts. 2438/9)** is on the lower concourse, next to the Kenya Commercial Bank.

First Aid: Emergency first aid is available and a doctor is on hand if needed. A **nurse** will be on duty during meeting hours, and may be contacted in **room F-117, Exts. 2267/8**. An ambulance is available 24 hours a day.

Postal Services: The Post Office, which has telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. every day Saturdays and Sundays. During office hours, public phones are available inside the Post Office for which cash payments may be made at the counter. Payphones, for use with phone cards, which may be purchased from the Post Office, are available on a 24-hour basis outside the Post Office.

Telephone Calls: Delegates should refrain from using the telephones at the Registration Desk, which are for internal use only. Calls to the city may be made from the telephone facility near the Post Office and from the Business Centre.

Banking Services: The Kenya Commercial Bank on the lower concourse is open on weekdays from 9 a.m. to 4 p.m.

Catering Services: There are three restaurants in the United Nations complex which provide meals, snacks, tea and coffee. The caterers can also organize food and drinks for private functions, dinners and receptions.

Hotel Intercontinental (Exts. 2460/3)

Location: Central Area, Main Cafeteria, Restaurant, Staff Lounge: International cuisine, local dishes, steaks and French fries, snacks, salad bar, fresh fruits, yogurts, beverages, tea and coffee. Delegates' Lounge: Snacks, light lunches, pastries, beverages, tea and coffee.

Crackerjack Café (Ext. 2496)

Location: Old Cafeteria: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.

Café Royale (Ext. 3840)

Location: All five coffee stations: Tea and coffee, fresh toasted sandwiches, pizzas. Bar in Block W: Plain fries, small salads, cakes and pastries. Tented Structure (lower level between blocks T and U): Buffet with a selection of hot meals with an added touch of flavours of Africa, fruit salads, tea and coffee.

HOTLINES: For calls from within the complex, dial only the last four digits of the number beginning 62xxxx. Numbers beginning 072 and 073 are for mobile telephones.

SECRETARIAT OF THE GOVERNING COUNCIL

Tel. 623133 / 0722790941	Joseph Mungai	(Fax: 624175)
Tel. 623322 / 0722329497	David Franklyn	(Fax: 624175)
Tel. 623903 / 0722720616	Roseann Maina	(Fax: 624175)

FOR APPOINTMENT WITH THE EXECUTIVE DIRECTOR

Tel. 625002 / 0723343446	Rhoda Kalaule	(Fax: 623919)
Tel. 625006 / 0733258066	Nelly Kangethe	(Fax: 623919)
Tel. 623017 / 0722485614	Sylvia Ragoss	(Fax: 623919)

PRESS AND MEDIA QUERIES

Tel: 0733 760 332	Sharad Shankardass
Tel: 0722 231 469	Zahra Hassan
Tel: 0733754522	Lucy Githaiga
Tel: 0722 704985	Gift Katani (audio-visual)
Tel: 0733 578 815	Janice Mbugua (registration)

ANNOUNCEMENTS IN DAILY JOURNAL

Tel: 0733-646 951	Roman Rollnick
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EXHIBITIONS

Tel: 0733 333 048	Jane Nyakairu
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SECURITY

Tel. 626666	UNON Security	(Fax: 20 623939 for vehicle/driver details)
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REGISTRATION OF DELEGATES

Tel. 623382	Ms. Maria Fernandes	(Fax: 623930)
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