



UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
PROGRAMME DES NATIONS UNIES POUR LES ETABLISSEMENT

HSP

Journal

Twentieth session of the Governing Council
Nairobi, 4–8 April 2005

No. 1/2005*

Monday, 4 April 2005

PROGRAMME OF MEETINGS

Saturday, 2 April 2005

10 a.m – 5.30 p.m. Registration (see page 3 for further details)

Sunday, 3 April 2005

8 a.m. – 5.30 p.m. Registration (see page 3 for further details)

11 a.m. Regional group meetings (see page 4 for further details)

Monday, 4 April 2005

8.30 a.m. – 6 p.m. Registration (see page 3 for further details)

Opening meeting (Conference Room 2)

The opening meeting of the twentieth session of the Governing Council of UN-Habitat will take place at 10 a.m. on Monday, 4 April 2005 in Conference Room 2 at the United Nations Office at Nairobi, Gigiri. Delegates and guests should be seated by 9.45 a.m.

9.45 a.m. His Excellency the President of the Republic of Kenya, the Hon. Mwai Kibaki, CGH, M.P., arrives at the United Nations Office at Nairobi, Gigiri, to be received by the President of the Governing Council, H.E. Mr. Bo Goransson; the Executive Director of the United Nations Human Settlements Programme, UN-Habitat, Mrs. Anna Kajumulo Tibaijuka; and the Director-General of UNON and Executive Director of UNEP, Mr. Klaus Töpfer.

H.E. the President of the Republic of Kenya signs the Distinguished Visitors Book.

H.E. the President is escorted to the Delegates' Lounge by the President of the Governing Council, the Executive Director of UN-Habitat and the Director-General of UNON.

10 a.m. Opening of the session: Statement by the President of the Governing Council, H.E. Mr. Bo Goransson.
Message from the Secretary-General of the United Nations, Mr. Kofi Annan, read by the Executive Director, Mrs. Anna Tibaijuka.

Welcoming statement by the President of the United Nations Nairobi Staff Union, Mr. Paul Okwaro.

Statement by the Hon. Professor Wangari Maathai, Nobel Peace Laureate and Assistant Minister for Environment and Natural Resources of Kenya.

Statement by the Executive Director of the United Nations Environment Programme, Mr. Klaus Töpfer.

Statement by the Executive Director of UN-Habitat, Mrs. Anna Tibaijuka.

The President of the Governing Council invites the President of the Republic of Kenya to address and inaugurate the twentieth session of the Governing Council of UN-Habitat.

Inaugural address by His Excellency the President of the Republic of Kenya, the Hon. Mwai Kibaki, CGH, M.P.

(15-minute break during which His Excellency the President of Kenya and other distinguished guests will leave at their pleasure)

Plenary (Conference Room 2)

First meeting

Agenda item 1: Election of officers

Agenda item 2: Credentials

Agenda item 3: Adoption of the agenda and organization of work

Documents: HSP/GC/20/1 and Add.1, Add.2; HSP/GC/20/INF/1 and 2.

High-level segment

Statement by the Executive Director.

General debate on agenda item 4: Activities of the United Nations Human Settlements Programme (UN-Habitat): progress report of the Executive Director; agenda item 6: Implementing and monitoring the goal of the United Nations Millennium Declaration on improving the lives of slum dwellers; agenda item 9: Work programme of UN-Habitat for the 2006–2007 biennium and budget of the United Nations Habitat and Human Settlements foundation for the 2006–2007 biennium; and agenda item 10: Coordination matters.

Documents: HSP/GC/20/2 and Add.1, Add.2, Add.4 and Add.5; HSP/GC/20/3 and Add.1; HSP/GC/20/INF/3, 4, 5, 6, 7, 8, 9 and 10; HSP/GC/20/10, 11 and 12; and HSP/GC/20/BD/3.

1 p.m.

Adjournment

3 p.m.

Second meeting

High-level segment

Continuation of the general debate on agenda items 4, 6, 9 and 10.

Documents: HSP/GC/20/2 and Add.1, Add.2, Add.4 and Add.5; HSP/GC/20/3 and Add.1; HSP/GC/20/INF/3, 4, 5, 6, 7, 8, 9 and 10; HSP/GC/20/10, 11 and 12; and HSP/GC/20/BD/3.

6 p.m.

Adjournment

To be followed immediately by the screening of the African Premiere of *The Miracle of Candela*, a social musical by the award-winning Spanish director Fernando Trueba.

Committee of the Whole (Conference Room 1)

3 p.m.

First meeting

Agenda item 5 (a): Dialogue on involvement of civil society in improving local governance.

Documents: HSP/GC/20/4.

PARALLEL EVENTS

Monday, 4 April

1 p.m. – 1.30 p.m.	Opening press conference by the Executive Director	Press Centre (Lower Library)
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Tuesday, 5 April

10.30 a.m. – 1 p.m.	Lake Victoria Region Water and Sanitation Initiative (LVWATSAN)	Conference Room 3
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12.30 p.m. – 2.30 p.m.	Regional Urban Sector Profile Study (RUSPS)	Conference Room 4
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Wednesday, 6 April

12.30 p.m. – 2.30 p.m.	Geographic Information Systems	Conference Room 3
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1.15 p.m. – 2.45 p.m.	Access to Basic Services	Conference Room 6
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1.15 p.m. – 6 p.m.	World Urban Café: Bringing Ideas Into Action	Recreation Centre (near main gate)
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Thursday, 7 April

12.30 p.m. – 1:30 p.m.	Information on the Global Research Network on Pro-Poor Land Tool Development.	Conference Room 4
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9.30 a.m. – 12.30 p.m.	Millennium Project Task Force 8 Report Launch and Debate	Conference Room 4
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2 p.m. – 3 p.m.	Annual Report on Forced Evictions	Press Conference Rm
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Friday, 8 April

1 p.m. – 1.30 p.m.	Closing Press Conference by Executive Director	Press Centre
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RECEPTIONS: All participants in the twentieth session of the Governing Council are invited to the reception which will be hosted by the Executive Director of UN-Habitat, Mrs. Anna Kajumulo Tibaijuka, in honour of delegates attending the session. The reception will be held at Gigiri on Wednesday, 6 April at 6 p.m.

All participants are also invited to a reception which will be hosted by the Hon. Amos Kimunya, Minister for Lands and Housing of Kenya in honour of delegates attending the session. The reception will be held on Tuesday, 5 April at 6.30 p.m. at the Grand Regency Hotel.

Delegations wishing to hold receptions may obtain assistance from the secretariat. They should contact **Ms. J. Omondi, room M-205, Ext. 3132.**

REGISTRATION: Delegates are requested to register, on arrival, at the registration desk in the Visitor's Pavilion at the entrance to the United Nations complex. Registration will be open from Saturday, 2 April 2005 at 10 a.m. to 5.30 p.m. and will continue until Thursday, 8 April from 8 am until noon. Delegates are reminded that the list of participants is based on the information provided by them at the time of registration and that inclusion of their names in the list of participants is conditional upon official registration. Delegates sponsored by the United Nations can obtain all the information necessary about their expenses at the registration desk.

BADGES: Badges will be issued to participants upon registration. For security reasons, delegates are requested to wear their badges at all times.

LIST OF PARTICIPANTS: A list of delegations will be available from Tuesday, 5 April at the documents distribution area. Delegates are asked to notify the information desk of any corrections which may be required.

CREDENTIALS: Pursuant to rules 15 and 16 of the Governing Council's rules of procedure, delegates must have presented their credentials to the registration desk by the end of the first meeting of the session. Credentials will be examined by the Bureau of the Governing Council and approved by it. Questions may be addressed to the Secretary of the Governing Council, **Mr. J. Mungai (room M-205, Ext. 3133, e-mail: Joseph.Mungai@unhabitat.org).**

NGO REGISTRATION AND FACILITIES: NGOs should register at the NGO desk at the Visitor's Pavilion. Registration will start on Saturday, 2 April 2005 at 8 a.m. and continue daily until Thursday, 8 April at noon. All NGO queries should be directed to the Civil Society desk or to the NGO Liaison Officer, **Mr. A. Krishnan (room M-206, Ext. 3870, e-mail: Anantha.Krishnan@unhabitat.org).** Only accredited NGOs may attend the Governing Council.

MEDIA REGISTRATION AND FACILITIES: Correspondents who already have a valid United Nations grounds pass for Nairobi or New York do not need additional accreditation for the session. All others will require United Nations accreditation. To receive accreditation, media representatives will be required to present a letter of assignment, one form of valid ID (e.g., press card, work ID, driver's license, passport) and proof of media affiliation. These items should be presented when registering for the session at the Visitors' Pavilion. For online accreditation, please visit www.unicnairobi.org and click on media accreditation.

The Media Centre in the upper library will be open during meeting hours. For more information please contact e-mail habitat.press@unhabitat.org or **Mr. Sharad Shankardass** (+254 20 623153), e-mail: Sharad.Shankardass@unhabitat.org, or **Zahra Hassan** (+254 20 623151), e-mail: Zahra.Hassan@unhabitat.org.

REGIONAL GROUP MEETINGS: Arrangements have been made for all the Regional Groups to have their meetings on Sunday, 3 April 2005 at 11 a.m. (with the exception of the Latin American Group which will meet at 2 p.m). These meetings are to facilitate consultations within the Regional Groups on their nominations for the Bureau of the Governing Council at its twentieth session and on any other matters that they might wish to consider.

GROUP MEETINGS: The following meeting rooms have been allocated.

African Group	Conference Room 1
Arab Group	Conference Room 2 (M-310 when required)
Asian Group	Conference Room 7
Central and Eastern European Group (CEE)	Conference Room 8
Group of 77	Conference Room 1
GRULAC	Conference Room 4
JUSSCANZ	Conference Room 6
WEOG/EU	Conference Room 3
NGOs	C-226 (UNESCO)
Women's Caucus	Conference Room 5

Other allocated rooms and offices

President of the Governing Council	Conf. East 110 (behind Plenary)
Secretary to the President of the Governing Council	Conf. East 111
Rapporteur	Conf. East 112
Press and media office	Upper library
Press conference room	Lower library
Prayer/Meditation room	Conf. West 107 (behind Delegates' Lounge)
Earth Negotiations Bulletin	Old Press Room
UNON Conference Services	R and S block, ground floor

RESERVATION OF MEETING ROOMS: Meeting rooms are available for Regional Groups every day before the regular scheduled meetings. Because of meetings of the various drafting groups and parallel events, availability during lunch hours and after regular meetings must be confirmed on a daily basis with **Mr. D. Franklyn, room M-200, Ext. 3322** or **Ms. R. Kottonya, room M 202, Ext. 4690**.

SEATING ARRANGEMENTS: Charts indicating the seating arrangements for Plenary and the Committee of the Whole will be attached for information.

MEETING TIMES: Official meeting times are from 9.30 a.m. to 12.30 p.m. and 2.30 p.m. to 5.30 p.m with the exception of the opening day, Monday 4 April when the meeting time will be 10 a.m. to 1 p.m. and 3 p.m. to 6 p.m. The daily programme will be posted on the notice board at the United Nations Office, Gigiri, and will appear daily in the *Journal*.

DOCUMENTATION: Official Governing Council documents will be available at the document distribution centre from 10 a.m. on Saturday, 2 April. Thereafter, the documentation centre will remain open every day of the session from 8 a.m. to 6.30 p.m. Special tables are placed in the corridors near Conference Rooms 1 and 2 for non-official documentation and information materials.

PREVIOUS GC DOCUMENTS: Delegates who require documents of previous Governing Council sessions or other United Nations documentation may ask the Library or call the reference desk staff **Ms. Stella Muthoka, Mr. Daniel Mukangura** and **Mr. Joseph Gichuki** on Exts. **1017, 1214** or **3723**.

DOCUMENT DISTRIBUTION FOR DELEGATES: Participants must inform the secretariat of the number of documents required for use by their delegations by completing the relevant form, which will be available at the documents distribution counter at the United Nations Office, Gigiri.

DISTRIBUTION OF STATEMENTS AND OTHER DOCUMENTS BY DELEGATIONS: It is essential that texts of prepared speeches be made available to the secretariat **before** delivery. Seventeen copies of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators, report writers etc. Delegations wishing to have the texts of their representatives' statements generally distributed are requested to supply **250 copies** of those statements to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should provide at least **200 copies** to **Mr. D. Franklyn, room M- 200, Ext. 3322.**

JOURNAL: This *Journal* will be published daily during the Governing Council. Any delegation wishing to place an announcement in the *Journal* should contact **Mr. R. Rollnick, Ext. 3988, e-mail: Roman.Rollnick@unhabitat.org**. Articles must be submitted before 6 p.m.

EXHIBITION: Exhibits are on display on the upper concourse and lower concourse. Exhibitors wishing to take part in the Governing Council exhibition should notify UN-Habitat as soon as possible with exact requirements for their exhibition space (**Ms. Jane Nyakairu, Tel +254 20 624502**). United Nations contracted clearing agents for exhibition materials and equipment are **Urgent Cargo Handling Limited (+254 20 624347)** and **Markfirst (+254 20 624379)**.

LIST OF SPEAKERS: Participants wishing to speak in the general debate in plenary are asked to contact the secretariat (**Ms. A. Mugeni, room M-205, Ext. 4208**). Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of Government delegations, local authorities and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items in the Committee of the Whole should contact the Secretary of the Committee, **Mr. M. Halfani, in Conference Room 1.**

BILATERAL MEETINGS WITH THE EXECUTIVE DIRECTOR: Delegations seeking bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, **Ms. R. Kalaule in Room M 305 Ext. 5002** and **Ms. N. Kangethe in Room M 305 Ext. 5006.**

TRANSPORT: Delegates will be met at the airport by UN-Habitat staff, who will assist the delegates in processing their entry into Kenya. The United Nations has contracted Apollo Tours and Travel Ltd. to help provide transport. Their rates are given below:

From airport to hotel by car	\$10
Bus transfers within Nairobi (min. 8 people)	\$5
Transfers to Safari Park and Windsor hotels by car	\$12
Transfers to Safari Park and Windsor hotels by bus (min. 8)	\$6
Full day hire of chauffeur driven Mercedes-Benz	\$200

PARKING: Access to the Gigiri Compound for the period of the twentieth session of the UN-Habitat Governing Council will remain open to all official embassy vehicles and drivers. For those vehicles used by embassies without diplomatic number plates, please forward details of the vehicle and driver to **UNON Security (Fax: +254 20 623939)**, to the attention of **Mr. Simon Mwinzi**. To help the Security Officers identify these vehicles, please ensure that an A4 sized label (landscape) is placed inside each vehicle indicating clearly, on the front windscreen, the vehicle number (top) and the name of the delegation (below). Drivers' passes must also be obtained, in advance, from the Visitors Pavilion; details of the driver should be sent separately to **Ms. Maria Fernandes (Fax: +254 20 623930)**.

Parking of these vehicles is restricted to the Delegates' parking area. Because of the limited parking facilities within the complex, it is preferred that embassy vehicles without diplomatic number plates should limit their business within the complex to dropping off and collecting their passengers. Such vehicles should depart the complex immediately upon completion of such tasks.

SERVICES FOR DELEGATES

Internet Café: Free Internet access is available from the Internet Café, located behind the Delegates' Lounge on the lower concourse and in the Library where a special area will be put aside for the media.

Television monitors: The proceedings of public meetings in Conference Rooms 1 and 2, and also press conferences, may be viewed on the television monitors situated in the lobby.

Business Centre: The Business Centre, located behind the Delegates' Lounge next to the Internet Café on the lower concourse will provide services at cost to delegates. Services available include photocopying, word processing, telephone and fax, mobile phones, rental of office and meeting room equipment, including projectors, PCs, copiers, fax machines and so on.

Video-conferencing Facility: Video-conferencing facilities are available at the conference centre. For bookings please contact **Mr. Francis Gichomo (Ext. 3081)**.

UN-Habitat Shop: The UN-Habitat shop, located on the lower concourse next to the Commissary and opposite the Kenya Commercial Bank, will be open from 8.30 am to 5 pm on weekdays. It will stock UN-Habitat publications and souvenirs such as watches, mugs, T-shirts and gift items made locally in Kenya.

Commissary: Access to the United Nations Commissary will be available to all registered heads and deputy heads of Government delegations and of United Nations and intergovernmental organizations. Commissary passes will be provided at the Registration Desk. The Commissary is situated on the lower concourse and will be open from 9 a.m. to 5 p.m. on weekdays and from 9 a.m. to 4 p.m. on Saturdays. For large quantities of supplies, particularly of alcoholic drinks, a letter to **Mr. Stephen Stannah, room G-213, Ext. 4569**, Head of Commercial Operations, UNON, is required.

UNICEF Greeting Card Shop: The UNICEF Greeting Card Shop, also situated next to the Commissary and opposite the Kenya Commercial Bank, will be open from 8.30 a.m. to 5 p.m. on weekdays. It has a large and varied list of items available, including greeting cards, T-shirts, wall plates, UNICEF pens, puzzles, ceramic sets, stationery, teddy bears, games, UNICEF hats and many other items.

Hotel reservations, airport transfers and transport for delegates: Participants should make their own hotel reservations. A list of recommended hotels in Nairobi, the rates and indication of some complementary services (including transfers to and from the airport) is available on the UN-Habitat web site, <http://www.unhabitat.org/gc/gc20/default.asp>.

Travel Agencies: The two United Nations travel agents at the United Nations complex (Bunson and Acharya) will be open from 9 a.m. to 5 p.m. for all local and international travel, including excursions and safaris. **Bunson (Exts. 4980/5)** is located on the upper concourse adjacent to the staff lounge. **Acharya (Exts. 2438/9)** is on the lower concourse, next to the Kenya Commercial Bank.

First Aid: Emergency first aid is available and a doctor is on hand if needed. A nurse will be on duty during meeting hours, and may be contacted in **room F-117, Exts. 2267/8**. An ambulance is available 24 hours a day.

Postal Services: The Post Office, which has telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. every day Saturdays and Sundays. During office hours, public phones are available inside the Post Office for which cash payments may be made at the counter. Payphones, for use with phone cards, which may be purchased from the Post Office, are available on a 24-hour basis outside the Post Office.

Telephone Calls: Delegates should refrain from using the telephones at the Registration Desk, which are for internal use only. Calls to the city may be made from the telephone facility near the Post Office and from the Business Centre.

Banking Services: The Kenya Commercial Bank on the lower concourse is open on weekdays from 9 a.m. to 4 p.m.

CATERING SERVICES: There are three restaurants in the United Nations complex which provide meals, snacks, tea and coffee. The caterers can also organize food and drinks for private functions, dinners and receptions.

Hotel Intercontinental (Exts. 2460/3)

Location: Central Area, Main Cafeteria, Restaurant, Staff Lounge: International cuisine, local dishes, steaks and French fries, snacks, salad bar, fresh fruits, yogurts, beverages, tea and coffee. Delegates' Lounge: Snacks, light lunches, pastries, beverages, tea and coffee.

Crackerjack Café (Ext. 2496)

Location: Old Cafeteria: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.

Café Royale (Ext. 3840)

Location: All five coffee stations: Tea and coffee, fresh toasted sandwiches, pizzas. Bar in Block W: Plain fries, small salads, cakes and pastries. Tented Structure (lower level between blocks T and U): Buffet with a selection of hot meals with an added touch of flavours of Africa, fruit salads, tea and coffee.

HOTLINES: For calls from within the complex, dial only the last four digits of the number beginning 62xxxx. Numbers beginning 072 and 073 are for mobile telephones.

SECRETARIAT OF THE GOVERNING COUNCIL:

Tel. 623133 / 0722790941	Joseph Mungai	(Fax: 624175)
Tel. 623322 / 0722329497	David Franklyn	(Fax: 624175)
Tel. 623903 / 0722720616	Roseann Maina	(Fax: 624175)

FOR APPOINTMENT WITH THE EXECUTIVE DIRECTOR:

Tel. 625002 / 0723343446	Rhoda Kalaule	(Fax: 623919)
Tel. 625006 / 0733258066	Nelly Kangethe	(Fax: 623919)
Tel. 623017 / 0722485614	Sylvia Ragoss	(Fax: 623919)

SECURITY

Tel. 626666 UNON Security (Fax: 20 623939 for vehicle/driver details)

REGISTRATION OF DELEGATES

Ms. Maria Fernandes (Fax: 623930, Tel. 623382)